Edward Trapido, MSPH, ScM, ScD, FACE
Interim Dean of the School of Public Health

Professor
Wendell H. Gauthier Chair of Cancer Epidemiology
Deputy Director, Stanley S. Scott Cancer Center

etrapi@lsuhsc.edu
LEC, Room 359
504.568.5772

LSU Health
NEW ORLEANS
School of Public Health

LSU Health
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Mission

To advance health equity through evidenced-based education, research, and practice for populations in the context of a changing climate.

Vision

A healthier Louisiana population with a workforce addressing the structural and emergent issues affecting public health.

Values

Collaborative Creative Culturally Adept Globally Engaged

Innovative Transformative

Academic Affairs Team

Kari F. Brisolara, ScD, MSPH, QEP

Associate Dean
for Academic Affairs
Professor, ENHS
kbriso@lsuhsc.edu
LEC, Room 360
504.568.5725

LSU Health
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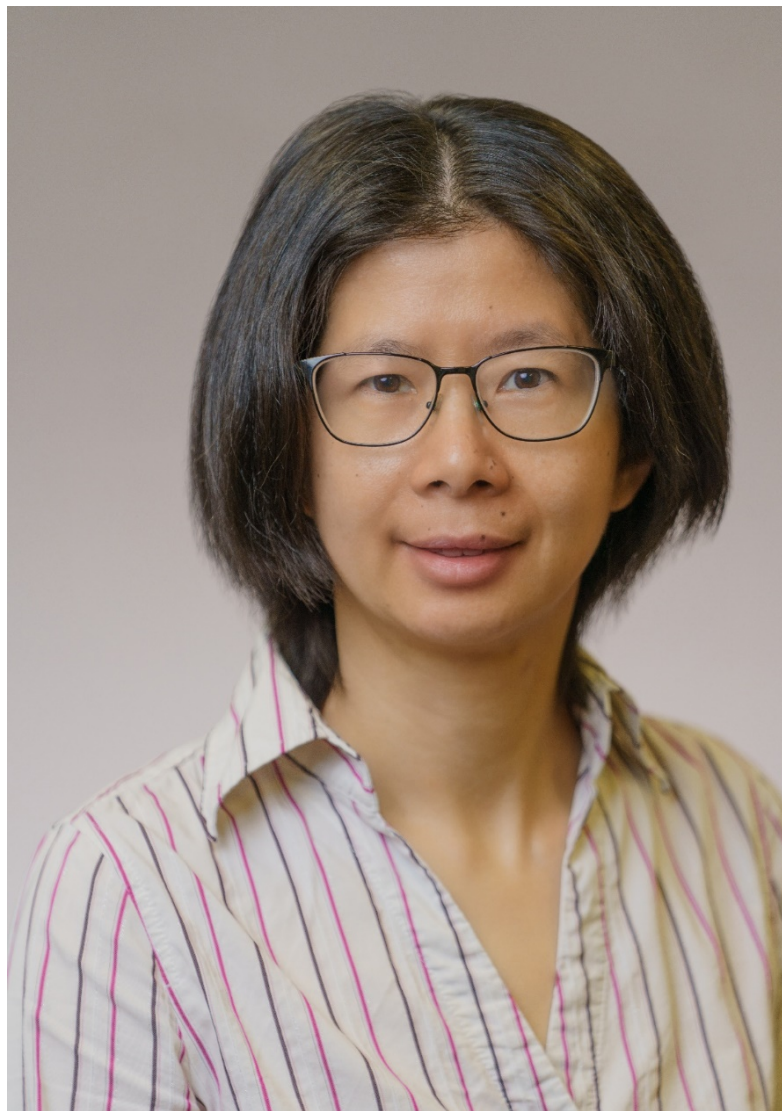**Donna L. Williams, DrPH, MPH, MS**
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for Public Health Practice and
Community Engagement
Professor, BCHS
dwilli3@lsuhsc.edu
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504.568.5860

Qingzhao Yu, PhD

Interim Associate Dean
for Research
Professor, Biostatistics
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LSU Health
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School of Public Health

Amee Barattini, MBA

Assistant Dean
for Finance and Administration
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LSU Health
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Isabel M. Billiot, MEd

ibilli@lsuhsc.edu
504.568.5773

- Withdrawals and deferred enrollment
- Change in anticipated graduation date
- Change of concentration
- Change of advisor
- Degree verifications
- Verify enrollment for employment
- Prepare I-20 application/documents
- Compliance & HIPAA training notice
- Commencement - logistics
- Academic Calendar

Admissions:
- SOPHAS application process
- Deferred acceptance
- Re-admits
- International student assistance
- Orientation - Student Affairs

Registration:
- Overall troubleshooting
- Auditing classes
- Assign/Remove student blocks

LSU Health
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School of Public Health

Martha L. Cuccia, MPH, MCHES

mcucci@lsuhsc.edu
504.568.5789

- Resumes, cover letters
- Job/Fellowship/Student worker announcements
- Internships (outside of Practice Experience)
- Transcript/degree audit for commencement
- Transfer credits
- Academic probation
- Thesis/Dissertation process
- Commencement – checklist for graduation
- National Public Health Week
- Delta Omega coordination

Admissions:
- Orientation – Academic Affairs

Registration:
- Course permission number requests
- Exam Only
- Independent study
- Course schedule

LSU Health
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School of Public Health

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504.568.5746
Recruiting
Marketing

John Fruge, MS

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504.568.5747
Academic Data
Specialist

Jason Armand, MBA

phmoodle@lsuhsc.edu
504.568.5963
Moodle Support

LSU Health
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School of Public Health

Program Directors

Behavioral & Community Health Sciences

Stephen Phillippi, Jr., PhD, LCSW, CCFC

Biostatistics
(Interim)

Hui-Yi Lin, PhD

Health Policy and Systems Management
(interim)

Dean Smith, PhD

Academic Standards

Academic Standards

- All graduate students must maintain a **cumulative GPA (CGPA) of 3.0 or higher** to be considered in good standing and permitted to graduate. The School of Public Health requires **a grade of C or higher in all course work.** If the student earns a lower grade, the student must repeat the course and achieve a grade of C or higher.

- If a student's cumulative grade point average CGPA falls below 3.0, he/she will be placed on academic probation. The probationary period is one semester during which time the student must return to good standing by raising his/her CGPA to a 3.0. The student must develop a plan with the academic advisor to raise their CGPA. Failure to meet the CGPA requirement will result in the dismissal of the student at the discretion of the Program and the Associate Dean for Academic Affairs. Students on academic probation are not eligible for graduation.

- While on academic probation, a student is not eligible to take the Practice Experience

- Probationary status is not recorded on transcripts or elsewhere in the student's permanent academic record.

Academic Standards – full policies are in the Student Handbook

Grade Appeals

- If a student receives a grade which he or she feels is unwarranted, the student may appeal this grade. It is the intention of the school administration and faculty that grade appeals are resolved quickly and fairly at the lowest level of the process.

Course Evaluations

Students are actively encouraged to participate and provide feedback in various surveys.

Survey feedback is always de-identified and no personal identifiers are shared.

After the SPH Data Specialist administers and summarizes responses, they prepare and share the reports with the Associate Dean for Academic Affairs (ADAA), who in turn forwards the reports to the Course Director, related Academic Program Director, and the School's Dean.

Student feedback is used to develop and improve the educational experience at the LSUHSC School of Public Health (SPH).

LSU Health
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School of Public Health

Academic Writing and Plagiarism

Fact and data-based
- Demonstrate the importance of data-based decisions to others

Acceptable sources
- Primary references
  - Experts' quantitative data collection and reporting
  - Experts' qualitative data collection and reporting
- Secondary references
  - Federal, state and local governmental agencies (US Census, CDC)
  - Non-governmental agencies
  - Peer-reviewed scientific journal articles

What is plagiarism?

- Using another person's work/writing as your own
- Serious breach of ethics.
- Same consequences (regardless of negligent or intentional)

Expectations

LSUHSC Standards: See Student Responsibilities and Rights (CM-56)

- Exhibit the highest standard of personal, academic professional and ethical behavior.
- Treat faculty, staff, peers, clients, patients, and others with dignity and respect.
- Perform professional duties as best as possible.

The School of Public Health's professional standards include the mandate that each student must: See School of Public Health Code of Conduct

- Demonstrate respect for all people, inclusive of all ethnic backgrounds, religions, ages, sexual orientations, and gender.
- Acknowledge and accept constructive criticism.
- Deal responsibly and civilly with conflict.

LSU Health
NEW ORLEANS
School of Public Health

Your Courses – Your Career

Academic Affairs

Ways to Provide Feedback

CURRENT STUDENTS:

SPH Evaluation Committee Feedback Form:

https://sph.lsuhsc.edu/resources/evaluation-committee/

Provide completely anonymous comments, tips, and suggestions on how we can make your educational experience better.

LSU Ethics & Integrity Hotline:

https://secure.ethicspoint.com/domain/media/en/gui/40897/index.html

Third-party/outside system managed that is securely configured to protect the identity of the reporter, if they wish to remain anonymous. It provides a formal mechanism for investigation, and communication between the investigator and the reporter during the follow-up, and response. Report suspected fraudulent or unethical behavior, such as:

Financial irregularities   Fraud   Abuse   Misconduct

Ways to Provide Feedback

SPH GRADUATES:

Exit Survey: Distributed to all graduating students

Alumni Survey: Distributed to students 12 months after graduation.

- The SPH Data Specialist administers and summarizes responses, and prepares and forwards the reports with the Associate Dean for Academic Affairs (ADAA). Survey feedback is always de-identified and no personal identifiers are shared.
- The ADAA brings the reports to the Evaluation Committee who reviews the reports.
- The Committee Chair forwards them to the Academic Program Directors and the School's Dean.

Feedback is used to develop and improve all facets of the educational experience at the LSUHSC School of Public Health, including but not limited to curriculum, advising, career services, and alumni relations.

LSU Health
NEW ORLEANS
School of Public Health

Graduate Degree Offerings

Practice Degree - MPH (Minimum: 46 Credits)

Degree Completion: No more than 4 years
Foundational Knowledge
Core and Concentration Competencies

- Behavioral and Community Health
- Biostatistics
- Environmental Health
- Epidemiology
- Health Policy and Systems Management

Academic Degrees – MS and PhD

Foundational Knowledge
Competency-based Curriculum

- MS in Biostatistics (Minimum: 42 Credits)
  Degree Completion: No more than 4 years

- PhD in Biostatistics (Minimum: 63 Credits)
- PhD in Community Health Sciences (Minimum: 60 Credits)
- PhD in Epidemiology (Minimum: 60 Credits)
  Degree Completion: No more than 8 years

LSU Health
NEW ORLEANS
School of Public Health

Considerations for your Schedule

- Curriculum sequence (including prerequisites)

- Selection of electives - career goals and personal interests

- Personal issues affecting school - [LSUHSC Campus Assistance Program (CAP)](#)

- Credit hours
  - Full-time students carry at least nine hours in the fall and spring semesters and six hours in the summer.
  - Students are not allowed to pursue more than 15 hours in any semester without the permission of the Associate Dean for Academic Affairs.
  - Graduate assistants must be full-time students in fall and spring semesters. Fellowship recipients may also be required to register in the summer semester.
  - If a student is planning to pursue an MPH in shorter than the traditional two-year plan, contact the Associate Dean for Academic Affairs for direction regarding registration of courses.

LSU Health
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Catalog and Official Documents

- https://sph.lsuhsc.edu/resources/sph-handbook-and-catalog/
  - http://catalog.lsuhsc.edu/
- https://sph.lsuhsc.edu/resources/course-schedule/
- https://sph.lsuhsc.edu/resources/academic-calendar/

Additional information:

- https://sph.lsuhsc.edu/resources/student-resources/

Curricula

- Print your program sheet: http://catalog.lsuhsc.edu/content.php?catoid=9&navoid=1845

To advance the public's health and well-being through education, research and service, with a focus on issues affecting Louisiana.

Degree Planner via Catalog

- This is the checklist we use to determine eligibility for graduation.
- Each student is responsible for using the correct catalog year!

Not secure | catalog.lsuhsc.edu/preview_degree_planner.php?catoid=9&poid=825&print

Hide All | Print this Page

Student ID:_____
Student Name:_____
Adviser Name:_____

Catalog/Bulletin: Catalog/Bulletin 2018-2019
Program: MPH Curriculum and Concentrations
Minimum Credits Required:_____

MPH Curriculum and Concentrations

Requirements

Course Name	Credits / Hours	Term Taken	Grade	Gen Ed
BIOS 6100 - BIOSTATISTICAL METHODS I or	[4 Credits]			
BIOS 6200 - PRINCIPLES OF APPLIED STATISTICS (BIOS majors)	[4 Credits]			
EPID 6210 - PRINCIPLES OF EPIDEMIOLOGY	[3 Credits]			
ENHS 6238 - PRINCIPLES OF ENVIRONMENTAL HEALTH	[3 Credits]			
BCHS 6212 - BEHAVIORAL SCIENCE THEORIES IN PUBLIC HEALTH PRACTICE	[3 Credits]			
HPSM 6268 - HEALTH SERVICES ADMINISTRATION AND MANAGEMENT	[3 Credits]			
PUBH 6150 - FOUNDATIONS AND ETHICS IN PUBLIC HEALTH	[1 Credit]			
PUBH 6216 - BIOLOGICAL BASIS OF HEALTH	[3 Credits]			
PUBH 6160 - PUBLIC HEALTH PROGRAM DEVELOPMENT	[1 Credit]			
PUBH 6800 - PRACTICE EXPERIENCE	[3 Credits]			
PUBH 6600 - CULMINATING EXPERIENCE/CAPSTONE	[3 Credits]			
• Concentration Specific Courses [19 Credits]				

Total: 46 Credits

Required of all students without doctoral level clinical degrees.

Concentrations

Behavioral and Community Health Sciences (BCHS) Concentration

Stephen Phillippi, PhD
Academic Program Director

The Master of Public Health (MPH) program in behavioral and community health sciences (BCHS) prepares students for professional careers which focus on the development, implementation and evaluation of health promotion/disease prevention programs to improve the quality of life of individuals, families and communities. The BCHS program places a strong emphasis on students acquiring knowledge and skills needed to understand socio-cultural, system, and policy issues affecting health and applying behavioral theory to the conceptualization of effective public health interventions.

Course Name	Credits / Hours	Term Taken	Grade	Gen Ed
BCHS 6213 - COMMUNITY ANALYSIS, ECOLOGY AND HEALTH DISPARITIES	[3 Credits]			
BCHS 6214 - HEALTH COMMUNICATION	[3 Credits]			
BCHS 6215 - MONITORING AND EVALUATION	[3 Credits]			
BCHS 6216 - HEALTH PROGRAM DEVELOPMENT AND PLANNING	[3 Credits]			
BCHS 6230 - PUBLIC HEALTH PROJECT MANAGEMENT	[2 Credits]			
• Electives [5 Credits]				

Total: 19 Credits

LSU Health
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School of Public Health

Registration and Drop/Add

Registration Process

- **STUDENTS MUST CONSULT WITH THEIR ADVISOR** before course selection and registration as your faculty advisor is the only one who can release the advisor approval hold on your account.

- [Student Self-Service Support](#)

- To access the online registration system: [Academic Self-Serve](#) using student LSUHSC login and password

- Dates/deadlines regarding registration and adding/dropping courses are found on the [Academic Calendar](#)

- Students must complete the process by the deadline noted on the academic calendar. Meeting the deadline helps to ensure disbursement of financial aid and secure enrollment for electives.

Drop/Add Process

- Students consult with the course director, and then their academic advisor. The deadlines regarding withdrawing and grades are noted on the [Academic Calendar](#)

- Students follow [Student Self-Service](#) to access instructions for *Enrollment: Add Classes*, *Enrollment: Drop Classes*.

LSU Health
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School of Public Health

Independent Study

- Students may take a **maximum of six (6) credit hours** designated as "Independent Study."

- The procedure for the registration of these courses begins with discussion with your academic advisor.

- The [Independent Study Form](#) should be initiated once a faculty member has agreed to participate.

- The completed form must be submitted to the Office of Academic Affairs by the deadline indicated on the academic calendar.

LSU Health
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School of Public Health

Auditing Courses and Change of Advisor

Auditing Courses

- Students may audit courses with the SPH, however it should be noted that once a course has been audited, **students will not be allowed take it for academic credit in the future.** To register to audit a course, students should contact Isabel Billiot ibilli@lsuhsc.edu for the necessary form after discussion with their academic advisor. The same tuition and fees will be charged for audited courses as for those courses taken for credit.

Change of Advisor

- Students wanting to change advisors must complete the top section of the [Change of Advisor Form](#), then have the current and proposed advisors sign the form. Students then submit the form to the Office of Academic Affairs for the Associate Dean's signature.

LSU Health
NEW ORLEANS
School of Public Health

Transfer Credits

Master of Public Health and Master of Science in Biostatistics

- The School of Public Health allows a maximum of 10 semester credits be transferred into the School of Public per degree program. Students must complete the transfer of credits before beginning their final semester.

Doctor of Philosophy

- The School of Public Health allows a maximum of 18 semester credits be transferred into the School of Public per degree program.

No transfer credit is permitted for coursework receiving a grade below B and transfer credits used for another earned degree will not reduce credit hour requirements. All transfer credits must have content approved by the program. Students must follow the procedure above.

Career Services

- <u>Topics:</u> career mapping, job search mechanisms, student positions, student research and publication opportunities, volunteer opportunities, internships and fellowships, the career-level jobs search, networking contacts and opportunities

- <u>Resources</u>: resume and cover letter, the interview and appropriate professional behavior, virtual career fairs, matching with an alum mentor, job negotiations

Career Services Contacts:

Martha Cuccia, MPH, MCHES, Academic/Student

Affairs Coordinator and Instructor

- Phone: 504.568.5789
- Email: mcucci@lsuhsc.edu

LSU Health
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School of Public Health

Student Worker Positions

https://www.lsuhsc.edu/Administration/hrm/CareerOpportunities

SPH MARKETING AND RECRUITMENT
Contact: Courtney Martin @ cmar24@lsuhsc.edu

LOUISIANA TUMOR REGISTRY
Contact: Mary LeBlanc @ mlync1@lsuhsc.edu

CENTER FOR EVIDENCE TO PRACTICE (Center for E2P)
Contact: Lisa Staples or Hasheemah Afaneh @ evidencetopractice@lsuhsc.edu

LOUISIANA TOBACCO CONTROL INITIATIVE
Contact: Deborah Ladmirault @ dladm1@lsuhsc.edu

MPH

Academic Affairs

MPH Curricula

Content	BCHS	BIOS	ENHS	EPID	HPSM
Core Knowledge Courses	21	21	21	21	21
Required Program Courses	14	19	6	10	12
Electives	5	0	13	9	7
Practice Experience	3	3	3	3	3
Culminating Experience	3	3	3	3	3
Total Credit Hours	46	46	46	46	46

Required Core Courses for all MPH

- **PUBH 6150** Foundations and Ethics in Public Health – 1 Credit (Fall 1)
- **PUBH 6216** Biologic Basis of Health – 3 Credits (Spring 1)
- **PUBH 6160** Public Health Program Development – 1 Credit (Fall 2)
- **PUBH 6600** Culminating Experience – 3 Credits (Spring 2)
- **PUBH 6800** Practice Experience – 3 Credits (Summer or Fall only)
- **BCHS 6212** Behavioral Science Theories in Public Health Practice – 3 Credits
- **BIOS 6100** Biostatistical Methods I (for non-BIOS program students) – 4 Credits
- **ENHS 6238** Principles of Environmental Health – 3 Credits
- **EPID 6210** Principles of Epidemiology – 3 Credits
- **HPSM 6268** Health Services Administration and Management – 3 Credits

MPH

- All work towards a Master of Public Health degree must be completed in not more than four years. An accelerated track may be pursued (minimum one year), but no modifications to the degree requirements are permitted. Any requests for extension of this policy are subject to approval by the Program Director and Associate Dean for Academic Affairs.

- The School of Public Health allows a maximum of 10 semester credits be transferred into the School of Public per degree program. Students must complete the transfer of credits before beginning their final semester.

- No transfer credit is permitted for coursework receiving a grade below B and transfer credits used for another earned degree will not reduce credit hour requirements. Students must follow the procedure above.

Joint Degree Programs

Academic Affairs

DVM/MPH

Summer 1 (16 hours)

- BIOS 6100 – Biostatistics I
- EPID 6210 – Principles of Epidemiology
- ENHS 6238 – Principles of Environmental Health
- HPSM 6268 – Health Services Administration and Management
- BCHS 6212 – Behavioral Science Theories in Public Health

Fall 1, 2, 3, or 4 (7 hours)

- ENHS 6239 – Occupational Health and Medicine
- ENHS 6243 – Air Quality, Air Pollution, and Dispersion Modeling
- PUBH 6160 – Public Health Program Management

Total: 38 credit hours

Spring 1, 2, 3, or 4 (9 hours)

- ENHS 6245 – Health Risk Assessment & Management
- ENHS 6246 – Water Quality Management
- ENHS 6241 – Medical Toxicology

Summer 2 or 3 (3 hours)

- PUBH 6800 – Practice Experience

Spring 4 (3 hours)

- PUBH 6600 – Culminating Experience

LSU Health
NEW ORLEANS
School of Public Health

Summer 1 (16 hours)
- BIOS 6100 Biostatistical Methods I
- EPID 6210 Principles of Epidemiology
- ENHS 6238 Principles of Environmental Health
- BCHS 6212 Behavioral Science Theories in Public Health Practice
- HPSM 6268 Health Services Administration and Management

Summer 2 (3 hours)
- PUBH 6800 Practice Experience

Fall 2 (1 hour)
- PUBH 6160 Public Health Program Management

Spring 4 (3 hours)
- PUBH 6600 Culminating Experience
- Plus program required courses

Total: 38 credit hours

MD/MPH

MSW/MPH

Summer or Fall (13 hours)

- BIOS 6100 – Biostatistics I
- EPID 6210 – Principles of Epidemiology
- ENHS 6238 – Principles of Environmental Health
- HPSM 6268 – Health Services Administration and Management

Fall 3 (7 hours)

- PUBH 6160 - Public Health Program Development
- BCHS 6214 – Health Communication
- BCHS 6216 Health Program Development and Planning

- Total Combined Hours: 36

Spring 3 (13 hours)

- PUBH 6216 – Biological Basis of Health
- BCHS 6230 – Project Management
- BCHS Electives
- PUBH 6600 – Culminating Experience

Any summer or fall semester after taking BIOS 6100 and EPID 6210 (3 hours)

- PUBH 6800 – Practice Experience

Forms and Compliance Training

Academic Affairs

Forms

1. [SPH Code of Conduct](#) – Review Chancellor's Memorandum 56. Sign saying you agree to follow the standards laid out on this form.

2. [Electronic Communications Acceptable Use Policy, CM 42](#)

3. [Photo Consent](#) – If we take any pictures of you during your time with SPH (at a volunteer event, special event, class, graduation, etc), signing this form says we can post on our website, social media, etc.

4. [Student Handbook Agreement](#) – [Please review the Student Handbook here](#) and sign this form to indicate that you agree and understand the terms in the current handbook.

5. Title IV Funds Authorization

6. Optional Fees

7. Student Accident and Sickness Plan

Contact ibilli@lsuhsc.edu for these

Compliance

- All students are required to be in "compliance"
  - This means completing mandatory compliance training modules in accordance with Federal, State and University regulations
  - Required for Practice Experience and working within research
- You will be notified when you have trainings to complete via email
- HIPAA training certificate and all "Congratulations" pages must be saved and sent to Isabel Billiot (ibilli@lsuhsc.edu)

Compliance – Required Trainings

Code of Conduct
HIPAA Privacy
Information Security
Quarterly Safety Meetings
FERPA
Compliance Update
Bloodborne Pathogens
The Drug-Free Workplace and Campus
Violence in the Workplace
Sexual Harassment

https://intranet.lsuhsc.edu/admin/ocp/training_requirements.aspx
has full details on the schedule and description of trainings

Academic Degrees

Academic Affairs

Master of Science - BIOS

- The LSUHSC-NO Schools of Graduate Studies and Public Health require one academic year, two semesters, or four summer terms as the minimum residence requirement. Two-year residence represents a more realistic average. Exceptions may be made by petition to the School Dean.

- The Master of Science must be completed in no more than four years. Any requests for an extension of this policy are subject to approval by the student's thesis committee, ADAA and Dean.

- A student advances to candidacy upon approval of the program and completion of 12 semester hours with at least a B average.

Doctor of Philosophy – BIOS, CHS, EPID

- The LSUHSC-NO Schools of Graduate Studies and Public Health requires three years (9 semesters) of full-time residence, although in most instances more time is needed. Exceptions may be made by petition to the School Dean. A minimum of one year (three consecutive semesters) must be taken in residence at the Health Sciences Center following completion of the qualifying examinations (written and oral).

- The School of Public Health requires that all work towards a doctoral degree be completed in not more than eight calendar years. Any requests for an extension of this policy are subject to approval by the student's doctoral committee, the ADAA, and the Dean.

LSU Health
NEW ORLEANS
School of Public Health

Required Public Health Courses

- SPH MS & PhD students obtain a public health orientation to the 12 recommended foundational competencies primarily through the required three-credit course, PUBH 6200 Essentials of Public Health.
    - Assessment of the foundational competencies occurs through quizzes, essays, presentations, and graded class participation using a well-establish rubric. Students gain knowledge of public health through discussions of the profession and science of public health, factors related to human health, as well as other topics, such as the role of the health care system and health care financing. Students also gain knowledge through reading selected papers and creating presentations for the class.
- PUBH 6221 Foundations of Public Health Ethics, fulfills the ethics requirement for both the MS and PhD degrees

Student Services

Academic Affairs

School of Public Health Student Pantry

Running short on money? Running short on time?

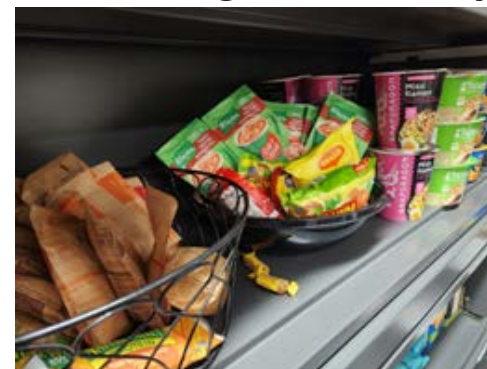Get by with a little help from your friends…………

SPH students are invited to stop in and grab what you need.

We run on donations from faculty and staff, and so appreciate their generosity.

Take when you need. Use the resource. No Questions. No

It's never boring –

food, toiletries, and household items vary not just by the day, but by the hour

LOCATION: LEC, Rm 342

HOURS OF OPERATION: *Will be posted - M-F only*

LSU Health
NEW ORLEANS
School of Public Health

Accommodations

- Upon acceptance to the School of Public Health, students are required to work with the [Office of Disability Services](#) to submit a [Student Intake Form](#) to their office if accommodations are needed.

- Once the final documentation has been approved, **it is the responsibility of the student to notify the course directors** of the approved accommodations as noted by the Office of Disability Services.

- Faculty members are to make reasonable course-related accommodations for qualified persons as prescribed by the appropriate healthcare provider and certified by the Office of Disability Services.

[Office of Disability Services](#)

Leigh Smith-Vaniz, Director
ods@lsuhsc.edu /504-568-2211
https://www.lsuhsc.edu/administration/academic/ods/

LSU Health
NEW ORLEANS
School of Public Health

Student Health

https://www.lsuhsc.edu/orgs/studenthealth/

Student Health Clinic

478 S. Johnson St., 3rd Floor

(504) 412-1995

By appointment only. For immediate treatment, proceed to the nearest emergency room.
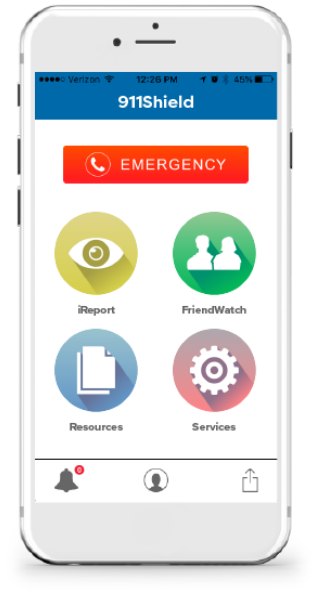
COVID boosters are available on campus.

Flu shots are available on campus every fall.

Campus Police

LSU SHIELD

IN CASE OF AN EMERGENCY

► Call 568-8999

(Downtown Campus / After Hours –

Florida Avenue Campus)

► Call 941-8100

(6 am to 6 pm - Florida Avenue Campus)

https://911.lsuhsc.edu/report/lsushield.aspx

TO SEND A TIP

TEXT 79516 and begin your message with LSUHSC followed by a space

- University Police will not be notified if your text does not begin with LSUHSC followed by a space

- You will receive a text to notify you that the text has been received by uTip

LSU Health
NEW ORLEANS
School of Public Health

Emergency Alerts

- In the event of an emergency situation, LSU Health Sciences Center–New Orleans administration has the capability to transmit pertinent information through the mediums of websites, phone trees, e-mail, text messaging, and digital signage to the entire spectrum of students, faculty and staff.

Alert Signup!

- https://911.lsuhsc.edu/EAS/default.aspx
- Once your cell phone number is registered, you will receive potential alert notifications related to dangerous or threatening situations or conditions (occurring or anticipated) in facilities owned by LSUHSC-NO on the downtown and Dental School academic campuses.

To advance the public's health and well-being through education, research and service, with a focus on issues affecting Louisiana.

LSU Health
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School of Public Health

Information Technology
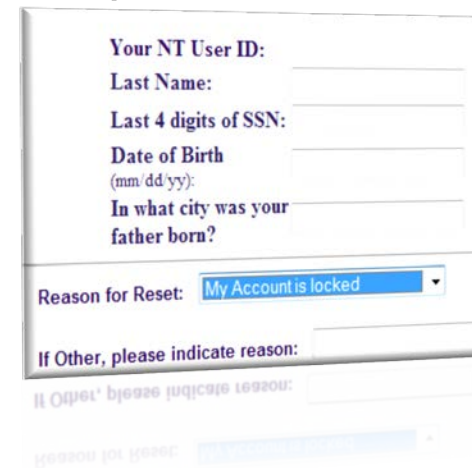
Mr. Carl Kluttz, SPH IT Analyst

Contacting IT Support

- 504.568.5700

- Email publichealthitsupport@lsuhsc.edu

- Supporters
  - Carl Kluttz 504.654.8494, room 335
  - Jason Armand 504.568.5963, room 305
  - Joseph Gautier 504.568.5730, room 305

- Computer Support Page
  https://sph.lsuhsc.edu/resources/computer-support/

Resetting Passwords

- Use the *Change Password* link via SPH website or LSUHSC main site (this can be done from a co-worker's computer) http://www.lsuhsc.edu/changepassword

- Call the front desk 504.568.5700 and ask to speak with one of us

- Available 24/7 - Call 504.568.HELP (4357)

LSUHSC email

- Please use your LSUHSC email for all university correspondence
- Can be checked anywhere through webmail
- **Students are required to use their LSUHSC email for all University correspondence**
- Will be canceled 60 days after graduation
- Distribution lists
  - Public Health All
  - Public Health LEC
  - Public Health Maintenance
  - Public Health Students

Wireless Internet

- LSUHSC has wireless internet access in most locations on campus
- The same configuration is used everywhere
- Instuctions are found on the *Computer Support* webpage

https://sph.lsuhsc.edu/resources/computer-support/

- We'll be happy to assist you in setting up your wireless connection
- The Resident Halls have their own wireless network called Resnet that is used in the Resident Halls and is not on the campus network.
- Please use LSUHSC-Secure on campus. Eduroam is for visitors or when you are on another campus.
- Contact IT if you need assistance with setting up your wireless connection

Moodle

- Course Management System
- http://moodle.lsuhsc.edu on or off campus
- Uses your LSUHSC ID and password
- Email phmoodle@lsuhsc.edu for help

Network Drives

- O: drive – Personal network drive, only you have access to it. It will map on any LSUHSC computer connected to the network
- S: drive – Student drive for students
- T: drive – Shared drive for the School of Public Health. Used to share files between individuals and groups of people
- Network drives are for work related files
- Network drives are backed up nightly and monthly
- Data on your local computers is not backed up
- One Drive for Business (OD4B) – 5TB of storage

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CM-42 (Internet Usage Policy)

- LSUHSC operates a wide area network with a connection to the Internet. It should be used only in a manner consistent with and in support of your roles and responsibilities with the University. The University policy regarding use of its infrastructure is CM-42

  https://www.lsuhsc.edu/administration/cm/cm-42.pdf

- Activities such as streaming audio (e.g., Internet Radio), streaming video, web surfing and file sharing can be problematic from several perspectives.

CM-42 (Internet Usage Policy)

- The University monitors network traffic on a daily basis. If inappropriate activity is discovered, initial notification occurs through the SPH Dean.

- A simple rule to follow - avoid activity not related to your position as student and/or student worker. While incidental use will probably not be detected, the safest course of action is avoiding activity that is not work-related.

- Facebook and other social media sites are not blocked, but throttled to a slow speed during the day.

- Avoid using your LSUHSC email for personal sites, email lists, etc

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Text Messaging Alert System

- http://www.lsuhsc.edu/alerts/
- In the event of an emergency situation, LSU Health Sciences Center–New Orleans administration has the capability to transmit pertinent information through our websites, phone trees, e-mail and text messaging to the entire spectrum of students, faculty and staff
- Personal cell phones and personal email addresses receive the messages

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Smart Phones

- A link to the instructions are on the
  Computer Support web page

- LSUHSC IT Support provides minimum support for phone configurations

- Be sure to change your password on your phone when you reset your password.

- LSUHSC uses Outlook for email on phones.

Pay Per Print

- Network printers are for Faculty and Staff only
- The SPH Pay Per Printer is located in LEC, Room 304
- You will need a Pay Paw account
- Visit the Health Sciences Bookstore, Room 210 of the Resource Center Building to add funds. Credit cards, checks and cash accepted.
- Funds can be added from website.
- Client can be installed on personal laptop

Encryption

- Dell Data Protection
- ALL LSUHSC Computers are encrypted
- Shared computers such as classroom presentation and computer labs encrypt external media when saving files.
- The IT Department encrypts with NIST Special Publication SP 800-111 and other applicable and successor standards promulgated by appropriate All End-User Devices shall be encrypted in accordance with standards and methods developed and/or approved by the IT

Software

- Office Pro Plus, active as long as you are a student (FREE)
- AETSS offers other software at academic rates. Please feel free to contact them and request a quote. They will order the software for you
- Public Health IT Support sells and installs SAS for Students for $31 on your personal laptop (Windows Professional Only). MAC users must install Boot Camp and Windows or Parallels and Windows. STATA can be purchased online.

Computer Resources

- LEC 222 Computer Lab with 28 computers with Office 2016, SAS 9.4, STATA 18.0, ArcGIS 10.6, and other various applications.

SAS™

ArcGIS®
ESRI

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Mediasite

- Lecture capture
- Able to watch recorded classes

Computer Requirements

In normal circumstances, the LSUHSC School of Public Health (SPH) has a computer laboratory of personal computers (PCs). This resource is available primarily for use as a classroom.

This space will remain closed during the Summer Semester due to COVID-19 restrictions.

LSUHSC SPH requires that all of its students own PCs or MACs that have the following specifications:

- PC laptop/workstation that can run Windows 10 or 11
- AMD/Intel processor at least an i5 or better
- Minimum 8 GB of RAM, more is better
- At least a 160 GB hard drive
- Wireless capability

Software Programs Note: Specialized software is generally needed for Biostatistics or Epidemiology courses. SAS and ArcGIS only run-on Windows OS and not on a Mac OS. Students with Mac computers requiring SAS or ArcGIS for course work will be required to install Apple **Boot Camp** or **Parallels,** as well as purchase a copy of Windows Professional 10 to install on their system. SAS requires the Windows Professional version, not Home version.

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Laptop Purchase Reimbursement

Students who do not possess their own PCs may purchase one and request reimbursement up to $1400 from Financial Aid funding. This is only available when a student is entering the program in his/her first semester and who has applied for Financial Aid. This does not apply to international students.

Students seeking reimbursement must email Carl Kluttz or Jason Armand, IT staff for the School of Public Health, to make arrangements to have the receipt for the computer purchase approved. This will be done if the computer meets the specifications listed above. Once approved the receipt can be submitted to the Financial Aid Office to request reimbursement.

This computer cost reimbursement will be part of the "expenses" portion of the student loan. It will be reimbursed to the student after tuition is paid to LSUHSC from the financial aid loan.

Contacting IT Support

- Call 568-5700

- Email publichealthitsupport@lsuhsc.edu

- Supporters
  - Carl Kluttz (504)654-8494, room 335
  - Jason Armand (504)568-5963, room 305
  - Joseph Gautier (504) 568-5730, room 305

- Computer Support Page
  https://sph.lsuhsc.edu/resources/computer-support/