

LSU SPH Epidemiology Student Travel Grant Application Guidelines

Purpose:

The School of Public Health's Epidemiology Travel Grant is intended to provide opportunities for Epidemiology graduate students to become familiar with and take part in the development of their professional career. This funding is not a substitute for faculty mentor support. Grants are limited and provided once per fiscal year (July to June) per individual.

Eligibility Criteria:

Epidemiology graduate (2nd year MPH and PhD students) students are eligible to apply if:

- The student is currently enrolled full time and in good academic standing and has a cumulative grade point average of 3.3 or better.
- The student has responded to a formal call for abstracts.
- The student has been accepted to present a poster, paper or give an oral presentation at a conference

Award:

A student is eligible for one Epidemiology Travel Grant during a fiscal year, which runs from July 1-June 30, based on the date of the conference.

A student is generally not eligible for the Epidemiology Travel Grant if they have received other funding from the Epidemiology Program Faculty for this particular conference, i.e. Research Grant Funding, etc.

Awards can be used for airfare, train, ground transportation, registration, and lodging.

For travel on or after July 1, 2018 through June 30, 2019:

Poster or Oral Presentation:

- Domestic - \$500 maximum award
- Domestic no air - \$200 maximum award

Application Material to be Submitted:

To be considered for funding, a student must submit:

- A completed application
- A budget that specifies:
 - The exact amount you are requesting from the Epidemiology Travel Grant
 - The support you have applied for or expect to receive from your advisor and other sources.
- A statement from your advisor detailing their support or why they are unable to provide any support.
- An abstract or summary of your presentation and a copy of the letter indicating that your presentation/poster was accepted.

Award Deadlines:

Ongoing: Applications are accepted up to one month prior to the conference. Applications will not be considered for retroactive funding.

Notification:

The student will receive an electronic letter with notification of the department's decision.

Reimbursement:

The student will be reimbursed only upon submission of appropriate receipts, which must conform to LSUHSC_NO policy on allowable travel reimbursements.

LSU SPH Epidemiology Student Travel Grant Application

Funding Guidelines:

- Students who are presenting a poster or giving a talk at an academic conference are eligible to request funding.
- Students are eligible to receive funding once per fiscal year (July to June).

Submit the following:

- Completed application
- A budget that specifies: the exact amount requested from the Travel Grant; the support you have applied for or expect to receive from your advisor and any other sources.
- A statement from your advisor, detailing their support or why they are unable to provide any support.
- An abstract/summary of your presentation & a copy of the letter indicating your presentation/poster was accepted.

Student Information:

Name: _____ LSUHSC email: _____

Advisor: _____ Date: _____

In the past 3 years, have you received or applied for travel funding from: Academic Program MPH
If so, what amount did you receive? \$ _____ PhD

Epidemiology Program _____ LSUHSC SPH _____ Conference/other _____

Have you received funding from your advisor? No Yes If yes, what amount? \$ _____

Conference Information:

Conference Name : _____

Date of Conference: _____

Type of Presentation (Oral or Poster): _____

Title: _____

Author(s): _____

Total Amount Requested: \$ _____

Please return this completed form to Epidemiology Program Director. Thank you!

Program Approval

Approved by: _____ Date: _____

Total Amount Approved: _____