

# APPENDIX

## Table of Contents

	Page
1.2a Membership of Strategic Plan and Self Study Committees.....	3
1.2c Education Goal 1 Objective 6 Employer Assessment Report.....	4
1.2c Education Goal 3 Objective 2 Course Evaluation Questions.....	8
1.3c LSU Health Sciences Center Research Incentive Compensation Plan.....	9
1.3c Bylaws and Memoranda.....	17
1.4c Collaborations with Other Institutions.....	19
1.6l List of Practice Experience Sites.....	21
1.6l List of Practice Experience Sites – Hours Contributed by Site, 2011-2012.....	22
2.6c Competencies for Academic Degrees .....	24
3.2b Scholarly Service by Faculty.....	30
4.4b Statement of Admissions Policies and Procedures.....	39
4.5b Recruitment Efforts Used to Attract a Diverse Student Body.....	42

# **CRITERION 1 Appendix**

## Strategic Plan Development Committee and Contributors

### Members

Christine Brennan (faculty)  
Sheila Chauvin (joint faculty/Facilitator)  
Martha Cuccia (staff)  
Elizabeth Fontham (faculty)  
Daniel Harrington (faculty)  
Jennifer Hayden (student and staff)  
Chih-yang Hu (faculty)

Henry Nuss (faculty)  
Edward Peters (faculty)  
Stephen Phillippi (faculty)  
Ssenkoloto, Nannozi (alumnus and staff)  
Hilary Thompson (faculty)  
Stephanie Tortu (faculty)  
Donna Williams (Chair)

### Contributors

Patricia Andrews (faculty)  
Daesy Behrhorst (staff)  
Charles Brown (PT faculty)  
Jeffrey Burton (PhD student)  
Liwei Chen (faculty)  
Vivien Chen (faculty)  
Andria Cheramie (MPH student)  
Yu-Wen Chiu (faculty)  
Jigar Chotalia (MPH student)  
Meaghan Davis (MPH student)  
Ragan G. Davis (staff)  
James Diaz (faculty)  
Michael Duplantier (MPH student)  
Jonathan Gilmore (alumnus)

Dana Gray (staff)  
DeAnn Gruber (faculty)  
Zhide Fang (faculty)  
Joseph Hagan (faculty)  
Ron Harris (faculty)  
William Hicks (alumnus/  
Office of Aging)  
Randi Kaufman (staff)  
Lynn LaMotte (faculty)  
Alice LeBlanc (ADMN faculty)  
Keunbaik Lee (faculty)  
Elizabeth Levitzky (MPH student)  
David Lirette (faculty)  
Brian Lockett (staff)  
Donald Mercante

Mary Namiak  
Evrin Oral (faculty)  
Katherine Theall (faculty)  
William Robinson (faculty)  
Emily Rogers (MPH student)  
Ariane Rung (faculty)  
Neal Simonsen (faculty)  
Mary L. Thames (faculty)  
Tung-Sung Tseng (faculty)  
Cruz Velasco (faculty)  
Alison Vertovec (community –  
NOAIDS Task Force)  
Julia Volaufova (faculty)  
Xiao-Cheng Wu (faculty)  
Ke Xiao (faculty)  
Qingzhao Yu (faculty)

## Strategic Plan Implementation Committee

Christine Brennan (faculty)  
Martha Cuccia (staff)  
Scott Dessens (administrator)  
Elizabeth Fontham (faculty/administrator)  
Peter Fos (faculty)  
DeAnn Gruber (faculty)  
Jennifer Hayden (student/staff)  
Chih-yang Hu (faculty)

Alice LeBlanc (administrator)  
Henry Nuss (faculty)  
Edward Peters (faculty)  
Ssenkoloto, Nannozi (alumni/staff)  
Stephanie Tortu (faculty/administrator)  
Edward Trapido (faculty/administrator)  
Donna Williams (faculty/ Chair)

## CEPH Self-Study Steering Committee

Christine Brennan (faculty)  
Kari Brisolaro\* (faculty)  
Martha Cuccia (faculty admin)  
Scott Dessens\* (administration)  
Elizabeth Fontham\* (faculty)  
Peter Fos (faculty through 2011 only)  
Jahangeer Khan (student, until graduation)  
Alice LeBlanc (faculty admin)  
Lynn LaMotte (faculty through 2011 only)  
Elizabeth Levitzky (PhD student)  
Donald Mercante\* (faculty)  
David Nezelek (PhD student)

Kate Peak (MPH student; SGA president)  
Edward Peters (faculty, 2011 only)  
Zellie Rouse (MPH student, until graduation)  
Danish Siddiqui (MPH student, until graduation)  
Nannozi Ssenkoloto (alumnus/staff)  
Stephanie Tortu\* (faculty and Chair)  
Edward Trapido\* (faculty)  
Donna Williams\* (faculty)  
Christopher Zetzmann (MPH student, until graduation)  
*\*primary section writers*

## 1.2c Education Goal 1 Objective 6 Employer Assessment Report

### Accumulated Data from Community Evaluation of the School of Public Health School of Public Health LSUHSC – New Orleans April 2012

**Introduction:** A group of community key informants was brought together in recognition of the need to have direct input from public health practitioners in our community and to provide insight regarding the assessment of our School of Public Health. The main role of this group was to advise the administration of the School of Public Health on issues related to:

- Post graduate and graduate professional training in public health
- Development of partnerships for research and community-based outreach
- Quality practice/intern experiences for our MPH students in all five disciplines of public

**Method:** One in-depth focus group was conducted with key informants from both regional and statewide organization representing community and non-profit organizations along with local, state and federal government. Participants self-selected based on a pool of potential pool of expertise in the field of public health as identified by the faculty, staff and students of the School. The table below identifies the organizations represented in the sample as well as the various professional experiences.

The focus group was scheduled based upon availability of those participants that expressed interest in participating. A semi structured interview script was developed by the Evaluation Committee for the SPH Faculty Assembly (EC) (see Appendix A). Prior to the focus group, participants were asked to review the SPH core and concentration competencies along with the full goals and objectives of the School as established within the School 2009 Strategic Plan (see Appendix B). An assigned member of the EC, with experience in conducting focus group data collection, was the moderator of the focus group

**Data Analysis:** As the purpose of this meeting was to obtain direct input from the public health workforce and serve as a pilot meeting. The tape recording of the 90-minute focus group discussion was reviewed by an assigned member of the EC to identify general themes and impressions. The general themes discussed and the overall impressions of the group are given in the results.

**Results:** Seven participants attended for the session – six in-person and one via conference call. Organizations represented:

Organization
<i>Participants:</i>
LPHI, New Orleans, La. 70112
DHH, OPH, Chronic Disease Prevention and Control Unit, Baton Rouge, LA 70821-3118
DHH, OPH, Baton Rouge, LA 70821-0629
Catholic Charities, Archdiocese of New Orleans, New Orleans, LA 70113
USDA ARS, Baton Rouge, LA 70803
Greater New Orleans Expressway Commission, Metairie, La 70010

NO/AIDS Task Force, New Orleans, LA 70119
<i>Invited but did not participate:</i>
DHH, OPH, Maternal and Child Health
DHH, OPH, Environmental Epidemiology & Toxicology
Ochsner, Ambulatory Practice Improvement
East Jefferson General Hospital
Southeastern Louisiana University
Market Umbrella (Crescent City Farmers Market)

The major themes are organized below in the order of discussion. Comments in direct quotes (“ ”) should be considered as exact wording used by participants. A condensed version of each item is presented prior to the results (See appendix A for the specific wording used by the moderator for each item).

### Mission

1. The group agreed with the need to emphasize Louisiana and our role as a state school of public health; however clarification on what “high impact” means was required (2).
2. The group felt the school could expand our emphasis on public health in Louisiana by tackling issues specific to our state:
  - Culture – grown from food/festival atmosphere – pull into the values and purpose of the school
  - Coastal – impact of rise in water levels and potential population relocation
  - Emergency Management – not just hurricanes; need more collaboration with Homeland Security; very difficult to recruit employees in this field; need a certificate program for GOHSEP (Governor’s Office of Homeland Security and Emergency Preparedness) in public health; nurture networking between emergency preparedness groups; offerings in a combination of online and traditional
  - Working to improve the state’s health rankings; regional comparisons

### Goals and Objectives

1. Group as a whole agreed on the need to retain graduates in Louisiana (Goal 1 – Education); Proposed to provide incentives for students to remain in state after graduation Louisiana-based internships.
2. Need a goal related to mentoring, particularly for students to have mentors outside the school such as a community member/public health professional (Community Service Goals); state agencies have room to develop internship program

*Side Note:* There are currently too many needs assessments that have been conducted by various agencies that are not available other agencies – group agreed as a whole there needs to be a repository for these assessments that improves access and helps prevent duplication – this is especially important due to limited resources; this repository

could also provide a good resource for the School to obtain due to the lack of data in a usable format for grants for research or programs.

### Competencies

1. The main point of emphasis emphatically agreed upon by the group was the lack of administrative skills. Our competencies clearly outline public health skills, but there is a need for skills related to personnel management, budgeting, and timelines.
2. The school needs to provide more focus on policy development and advocacy across the core curriculum; should including teaching students about the public policy process and potential role of students as well as professionals..
3. Curriculum needs to include development of grant writing skills that include the entire process from idea development to program implementation including management.
4. Key focus with the competencies should be evaluation – need to make sure the outcomes are measurable (1)

### Culminating Experience and Practicum

1. Concern about the length of the practicum (3) – they would prefer 6 months to a year to work with an intern to be able to complete a project

### Workforce Development

1. Discussed the need to retain public health graduates in Louisiana/
2. All participants are willing to accommodate more students for their practice experience (most already had current SPH students in their organization).
3. Participants (particularly those from state agencies) expressed again the need for a certificate program in public health potentially comprised of the core curriculum of the SPH. This would need to be offered primarily online though in order to provide access to those outside the New Orleans area and to accommodate work schedules.
4. All very supportive of Goal 1, Objective 1 under professional development.

**Recommendations:** The initial meeting of a community advisory group was beneficial to the School and provided significant insight from a public health practice perspective. This focus group also demonstrates the need to implement a wider employer survey of our alumni.

## Appendix A:

### Introductions

1. Please introduce yourself and speak a little on your role in the public health community.

### Mission, Goals and Objectives

2. To what degree does the Mission established by the School seem in line with the public health needs of Louisiana?
3. To what degree do you think the goals and corresponding objectives will help impact public health in Louisiana?
4. What is missing? Are there areas/skills that you feel are not emphasized or missing that are essential?

### Competencies

5. Do the competencies established by the School represent important knowledge and skills you value in employees?
6. Are there areas/skills that you feel are not emphasized or missing that are essential?

### Culminating Experience and Practicum

7. Do you think these experiences help prepare students to better address the public health needs of your organization?
8. To your knowledge have you ever employed a student at LSUHSC - SPH (work with)? How well was student prepared on core competencies?
9. What are your expectations of interns at the Master's level?

### Workforce Development

10. Are there workforce development needs that are not being satisfactorily met for your institution? What are these needs?
11. Would someone from your organization be interested in direct interaction with students as mentors?
12. Are there any other comments you would like SPH Administration know regarding your current assessment of the SPH?

## **1.2c Education Goal 3 Objective 2**

### Course Evaluation Questions Used

1. The learning objectives were clear.
2. Course content was at an appropriate level of difficulty.
3. Media (e.g., workbook, video, slides) were used in ways that enhanced my learning.
4. Distance learning technologies were used in ways that enhanced my learning.
5. The course format motivated me to learn.
6. I learned to relate important concepts to public health practice.
7. I engaged in critical analysis and problem solving.



## 1.3c LSU Health Sciences Center Research Incentive Compensation Plan

Attachment A

LSU HEALTH SCIENCES CENTER RESEARCH INCENTIVE COMPENSATION PLAN  
SCHOOL OF PUBLIC HEALTH IN NEW ORLEANS  
FY 2011-2012

As provided for in the LSU Health Sciences Center Research Incentive Compensation Plan (hereinafter referred to as "Plan") this LSU Health Sciences Center LSU School of Public Health in New Orleans (herein "School") Criteria (herein "Criteria") shall be used to determine eligibility and the amount of Research Incentive Compensation that an individual faculty member of the LSU School of Public Health in New Orleans may be provided for his/her participation in this Plan. Definitions set forth in the Plan are incorporated herein by reference.

Each eligible faculty participating in this Plan agrees in writing as demonstrated by his or her signature on an Agreement Concerning Participation in the LSUHSC Research Incentive Compensation Plan (herein "Agreement") to which this Criteria is attached as Attachment B, that he or she fully understands and accepts the terms and conditions of the Agreement, the Plan and this Criteria. Further, it is clearly understood that no one is authorized to alter any of the terms and conditions of any of these documents without the prior written approval of the Dean of the LSU School of Public Health in New Orleans, the Chancellor of LSUHSC-New Orleans, either the LSU System Vice-President for Health Affairs or the President of the LSU System.

In the event of a conflict between an Agreement and this Criteria, this Criteria shall control. In the event of a conflict between the Plan and this Criteria the Plan shall control.

As a statement of principle, each faculty member must fully understand, agree, and accept the fact that if the requirements of this Criteria are not fully and completely attained on an on-going basis, then the individual faculty member's level of Research Incentive Compensation will be adjusted in a manner that is consistent with the provisions of the Plan and this Criteria.

1) Purpose of the Criteria and Plan:

- a) To reward faculty who successfully compete for major research grants,
- b) To provide incentive for faculty to compete for and secure additional research grants,
- c) To raise the total level of institutional research funding, i.e., both direct and indirect costs.

2) Eligibility to Participate in this Criteria:

- a) Eligible faculty shall mean full-time faculty with primary academic appointment in the School of Public Health without regard to appointment track whose appointment with the HSC is expressed as a 12-month appointment. For purposes of this Criteria research and clinical associates will not be eligible. In order to qualify for Research Incentive Compensation the faculty member must have a portion of their Base Salary Level funded by Extramural Research Grant Funds.

The faculty participant and his/her Program Director/Dean must agree to a set of Duties and Responsibilities that the individual faculty member is currently performing. This set of existing Duties and Responsibilities must be specified in writing and set forth in any Agreement associated with the Plan and these Criteria. The Plan specifically requires that the existing set of Duties and Responsibilities continue to be performed in addition to the activities that constitute the basis for recognition and awarding of Research Incentive Compensation.

Attachment A - School of Public Health in New Orleans

- b) Only Extramural Research Grant Funds awarded to LSU School of Public Health in New Orleans faculty that are associated with full facilities and administrative (F&A) indirect costs (NIH, currently 42%; CDC, currently 34%) will be eligible for consideration under these Criteria.
- 3) Restrictions on Participation:
  - a) Research Incentive Compensation is subject to PM-3 limitations.
  - b) Released Funds and/or Departmental Indirect Cost Recovery Revenue will be determined as of the start of that grant's program year.
  - c) In the event that the faculty member has a funded appointment in more than one academic department, center of excellence or other business unit, each academic department, center of excellence or other business unit, in proportion to the existing distribution of Released Funds and/or Departmental (Program) Indirect Cost Recovery Revenue, will fund Research Incentive Compensation (RIC).
  - d) Notwithstanding anything else contained in this Criteria, the maximum amount of Base Salary Level permitted for the computation of Research Incentive Compensation is that amount that is indexed to the base salary amount limitation specified within the NIH grant application process.
  - e) Resignation or termination of employment from the HSC (other than retirement) will automatically terminate any payments to the faculty member hereunder, and automatically and immediately terminate any obligation of the HSC to make any payments to the faculty member under this criteria.
- 4) Allocation of RIC based on whether grant has a single and multiple investigators

In the event an eligible grant designates one eligible faculty member as the grant's principal investigator then that individual shall be eligible for the entire amount of DICRR. In the event that an eligible grant designates one or more eligible faculty as co-investigator(s) then; (1) each co-investigator will be eligible for Research Incentive Compensation relative to their respective Released Funds, and (2) DICRR will be shared 75% to the PI and 25% to any co-investigators for purposes of the formula below. After application of the 75% of the DICRR to the principal investigator any remaining amount of DICRR will be applied to other investigators on a pro-rata basis of total Released Funds to Released Funds applicable to the respective faculty members who are not the named principal investigator.

In the event that multiple co-principal investigators (co-PIs) are designated for an eligible grant, both investigators will equally divide the DCIRR.

If the grant has co-PIs and co-investigators, the co-PIs will equally divide 75% of the DCIRR, whereas all co-investigators will equally share the remaining 25% of the DICRR.
- 5) Implementation of the Plan and Criteria:
  - a) Notwithstanding anything else contained herein, the total amount of Research Incentive Compensation applicable to a particular grant for all faculty members related to a particular grant shall not exceed twenty percent (20%) of the sum of (1) all such faculty member's DICRR plus, (2) all such faculty member's Released Funds (hereinafter referred to as "the Cap"). In the event that the computation of aggregate Research Incentive Compensation for the principal investigator and any co-investigators applicable to a particular grant exceeds the Cap, then Research

Attachment A - School of Public Health in New Orleans

Incentive Compensation will be paid first to the Principal Investigator up to the value of the Cap. If the Cap is not reached by the payment of RIC to the Principal Investigator then, any remaining funds, up to the Cap shall be paid to other co-investigators on a pro-rata basis based on the co-investigator's individual amount of Released Funds divided by the total amount of Released Funds associated with all co-investigators on a particular grant.

- b) Additionally, the total amount of Research Incentive Compensation cannot exceed \$25,000 for an individual recipient. This value is referred to as the "Maximum Incentive Compensation".
- c) The amount of Research Incentive Compensation is determined by multiplying the amount of Released Funds (RF) plus the amount of Departmental Indirect Cost Recovery Revenue by 20% and is prorated monthly according to the following formula:
  - (i) If one eligible faculty member:  $RIC = (RF + DICRR) \times 20\%$   
If the total compensation for all grants for an individual faculty member exceeds \$25,000, the Research Incentive Compensation will be \$25,000.
  - (ii) If multiple eligible faculty members:  
Principal Investigator:  $RIC = [RF + (DICRR \times 75\%)] \times 20\%$   
Other Investigators  $RIC = (RF \times 20\%) + [(DICRR \times 25\%) \times \text{the \% equal to each co-investigators' RF divided by the sum of all co-investigators RF}] \times 20\%$   
If the total compensation for all grants for an individual faculty member exceeds \$25,000, the Research Incentive Compensation will be \$25,000.
  - (iii) If multiple co-PIs are eligible:  $RIC = [RF + (DICRR/\# \text{ of PIs})] \times 20\%$   
If the total compensation for all grants for an individual faculty member exceeds \$25,000, the Research Incentive Compensation will be \$25,000.
  - (iv) If the grant has multiple co-PIs and multiple co-investigators:  
Co-PIs:  $RIC = [RF + (DICRR \times 75\%) \times 20\%]/(\# \text{ of co-PIs})$   
Co-investigators:  $[RF + (DICRR \times 25\%) \times 20\%]/(\# \text{ of co-investigators})$   
If the total compensation for all grants for an individual faculty member exceeds \$25,000, the Research Incentive Compensation will be \$25,000.

The proportional cost of the Research Incentive Compensation must be paid from the respective academic department/program, center of excellence or other business unit Research Development Fund. All Faculty payments for Research Incentive Compensation will be made in the last month of the Plan year, or earlier if possible from an accounting perspective.

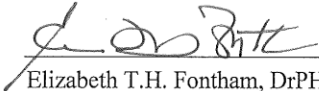
- d) The program director, center of excellence director or head of any other business unit of the School of Public Health must attest in writing that all requirements of both the

Attachment A - School of Public Health in New Orleans

Plan and the Criteria have been met and must complete the usual LSUHSC personnel action (PER-3) form to indicate the account distribution of the Research Incentive Compensation.

- e) The academic program that receives either the Released Funds or the Departmental (Program) Indirect Cost Recovery Revenue is responsible for providing the funding for the Research Incentive Compensation into the respective Research Development Fund.

SUBMITTED BY:

  
Elizabeth T.H. Fontham, DrPH

DATE: 9/4/2011

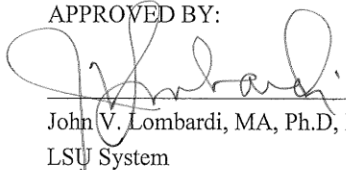
Dean, School of Public Health  
LSU Health Sciences Center- New Orleans

  
Larry H. Hollier, MD

DATE: 9/21/11

Chancellor  
LSU Health Sciences Center  
New Orleans Campus v

APPROVED BY:

  
John V. Lombardi, MA, Ph.D, President  
LSU System

DATE: 1/12/12

Agreement Concerning Participation in the LSU Health Sciences Center  
Research Incentive Compensation Plan and its  
School of Public Health in New Orleans Criteria for the Plan Year Ending June 30, 2012

(Enter Today's Date Here)

LSU Health Sciences Center (herein "LSUHSC")

and

(Enter Faculty Member Name Here) (herein "Faculty Member"), with primary academic appointment in the  
School's Program of (enter Program name here)

enter into this Agreement (herein "Agreement") concerning participation in the LSUHSC Research Incentive Compensation Plan (herein "Plan"). This Agreement shall be completed for each grant under which the faculty member is receiving Research Incentive Compensation.

WHEREAS, Faculty Member desires to participate in the Plan and in the LSU Health Sciences Center School of Public Health in New Orleans's Criteria (herein "Criteria"), which Criteria is attached hereto and incorporated herein as Attachment "A," and

NOW, THEREFORE, the parties agree as follows:

At the time of the execution of this Agreement, Faculty Member is a principal investigator or a co-investigator on the following grant having the terms and conditions herein set forth:

Grant Name	Grant Number	PS Project/ Grant ID
(Enter Grant Name Here)	(Enter Grant Number Here)	Project#/Prog#

Awarding Agency.....		
Faculty Member's % effort on Grant during the Plan year		%
Faculty Member's Current Base Salary Level .....		
Dollar value of faculty member's % effort on grant during the Plan year.....		
Month/Year of Released Funds - PS Speed Type - PS Class.....	MM/YY	
Total direct cost on grant during the Plan year.....		
Total Departmental Indirect Cost Recovery Revenue (DICRR) on grant during the Plan year.....		
Total Grant Costs During the Plan year.....		
Investigator Allocations to the PI on grant (IA) during the Plan year.....		
Indirect cost rate on grant.....		%
Beginning date of Grant - Ending Date of Grant.....	1/0/1900	1/0/1900
Principal Investigator.....		
Names of Co-Investigator(s) or "none".....		
Complete the appropriate formula;		
PI Payment if Single Investigator on Grant	$(RF + DICRR) \times 20\% = \$\text{Payment}$	
PI Payment if Multiple Investigators on Grant	$[RF + (DICRR \times 75\%)] \times 20\% = \$\text{Payment}$	
CoPI Payment	$(RF \times 20\%) + [(DICRR \times 25\%) \times \text{ProRata}\%] \times 20\% = \$\text{Payment}$	

Agreement Concerning Participation in the LSU Health Sciences Center  
Research Incentive Compensation Plan and its  
School of Public Health in New Orleans Criteria for the Plan Year Ending June 30, 2012

- 1) The description of the existing Duties and Responsibilities of Faculty Member as of the effective date of this Agreement is set forth on the Attachment B, Addendum hereto titled Faculty Member's Duties and Responsibilities under the LSU Health Sciences Center Research Incentive Compensation Plan and its School of Public Health in New Orleans Criteria.
- 2) The term of the grant is as indicated above. The parties hereto agree that during the term of this Agreement, Faculty Member shall receive Research Incentive Compensation of **\$(Payment)** in June of the Plan year; provided, however, that if any of the terms and conditions set forth above concerning the grant change during the term of this Agreement, this Agreement shall be null and void and, where appropriate, the parties will enter into a new agreement reflecting the new terms and conditions. In the event that a change in the terms and conditions set forth above results in a reduction in Research Incentive Compensation for the Faculty Member during the Plan year, the Faculty Member agrees to repay any overpayments made during the Plan year.
- 3) Faculty Member hereby acknowledges, agrees and accepts that the amount set forth in this Section 2 is properly calculated in accordance with the Plan and the Criteria.
- 4) The total amount of Faculty Member's Research Incentive Compensation from all sources plus any other additional compensation during the term of this Agreement shall not exceed limitations of PM-3.
- 5) It is expressly understood and acknowledged by the Faculty Member that no payment of Research Incentive Compensation is guaranteed and the Criteria define only the standards of eligibility for the payment. Further, no Research Incentive Compensation shall be paid pursuant to this Agreement unless the appropriate Faculty Member's Program Director has completed the applicable LSUHSC personnel action form(s) to indicate the amount proposed, and said payment has received all necessary approvals.
- 6) LSUHSC reserves the right at any time to terminate the payment of or modify the amount of Research Incentive Compensation paid hereunder in the event that the Chancellor of LSUHSC in his/her sole discretion determines that funds are no longer available to support Research Incentive Compensation payment.
- 7) The Faculty Member shall not have or acquire any tenure or property rights in or as a result of this Agreement.
- 8) Any amount paid as Research Incentive Compensation hereunder shall not be subject to any benefits and shall not form the basis for any benefits, retirement or otherwise.
- 9) Resignation or termination of employment from the HSC (other than retirement) will automatically terminate any payment to the Faculty member herunder, and automatically and immediately terminates any obligation of the HSC to make any payments to the Faculty Member under this Criteria.
- 10) The term of this Agreement shall commence the latter of the first day of the Plan year or the beginning date of the grant and shall terminate on June 30, 2012; provided, however, that if the Plan or the Criteria terminates either in whole or as to the School of Public Health prior to June 30, 2012, this Agreement shall terminate on the date that the Plan or Criteria terminates.
- 11) Faculty Member hereby acknowledges that he fully understands and accepts the terms and conditions of this Agreement, the Plan and the Criteria. Further, the Faculty Member acknowledges that if the requirements of the Plan, the Criteria and this Agreement are not fully and completely realized and met on an ongoing basis, the Faculty Member's level of Research Incentive Compensation will be adjusted in a manner consistent with the provisions of the Plan, the Criteria and this Agreement, or where appropriate, this Agreement may be terminated by LSUHSC.
- 12) In the event of a conflict between this Agreement and the Criteria, the Criteria shall control. In the event of a conflict between the Plan and the Criteria or the Plan and this Agreement, the Plan shall control.
- 13) Faculty Member and Program Director hereby certify that the amount of Research Incentive Compensation agreed to in paragraph 2 in computed in accordance with the LSU Health Sciences Center Research Incentive Compensation Plan and the School of Public Health's Criteria under the Plan.

Agreement Concerning Participation in the LSU Health Sciences Center  
Research Incentive Compensation Plan and its  
School of Public Health in New Orleans Criteria for the Plan Year Ending June 30, 2012

- 14) The parties hereto agree that the definitions set forth in the Plan and in the Criteria are incorporated herein by reference.
- 15) Entered into as of the effective date set forth herein above.

WITNESSES:

LSU Health Sciences Center -New Orleans

By: \_\_\_\_\_  
Larry H. Hollier, MD  
Chancellor  
Louisiana State University  
Health Sciences Center-New Orleans

By: \_\_\_\_\_  
Elizabeth T. H. Fontham, DrPH, Dean  
School of Public Health

By: \_\_\_\_\_  
Program Director  
\_\_\_\_\_  
(enter Program name here)  
Program Name

FACULTY MEMBER

Signature: \_\_\_\_\_

Name \_\_\_\_\_  
(Enter Faculty Member Name Here)

**Attachment B, Addendum**

**Faculty Member's Duties and Responsibilities under the LSU Health Sciences Center Research Incentive Compensation Plan and its  
School of Public Health in New Orleans Criteria**

The following are the existing duties and responsibilities of the Faculty Member. Faculty Member and Program Director agree that these existing duties and responsibilities will continue to be performed in addition to the activities that constitute the basis for recognition and awarding of this Research Incentive Compensation.

Existing Duties and Responsibilities:

[Enter existing duties and responsibilities here]



### **1.3C Bylaws and Memoranda:**

Personnel recruitment, selection and advancement, including faculty and staff

Bylaws & Regulations

[Chapter II APPOINTMENTS, PROMOTIONS, AND TENURE](#)

[Chapter III LEAVES](#)

[Chapter IV INSURANCE AND RETIREMENT](#)

[Chapter V FINANCIAL AND BUSINESS PROCEDURES, Section 13, Financial Exigency](#)

Permanent Memoranda

[PM-11 Outside Employment of University Employees](#)

[PM 12 Educational Privileges for Full-Time Nonacademic & Other Academic Employees](#)

[PM 19 Determination of Teaching Loads and Proper Utilization of Facilities](#)

[PM 20 Leave Policies for Academic & Unclassified & Classified Personnel](#)

[PM 23 Ranks, Provisions & Policies Governing Appointments and Promotion of Academic Staff](#)

[PM 33 Drug-Free Workplace and Drug Testing Policy](#)

[PM 34 Procedure for Reviewing Disability Retirement Claims under the Optional Retirement Plan](#)

[PM 35 Review of Faculty Ranks](#)

[PM 41 Salary Cost Distribution and Conversion of Salaries](#)

[PM 55 Equal Opportunity Policy](#)

[PM 64 Intellectual Property - Distribution of Royalties and Other Matters](#)

[PM 67 Contracts between the University and its Faculty Members](#)

[PM 69 Delegation of Authority to Execute Personnel Actions](#)

[PM 70 Return to Work Policy for Employees on Workers' Compensation](#)

LSUHSC-N.O. Chancellor Memoranda (Appendix):

[CM-2 Billing for Professional Services](#)

[CM-5 Entertainment of Visitors](#)

[CM-7 Contracts and Agreements with Outside Agencies](#)

[CM-8 Administrative Position Retirement](#)

[CM-10 Equal Opportunity Policy Statement](#)

[CM-11 Guidelines on Employment and Leave Relating to Pregnancy and Childbirth](#)

[CM-12 Nepotism Policy](#)

[CM-14 Administrative Absences](#)

[CM-17 Honoraria](#)

[CM-19 Statement of Principles – Faculty Clinical Practice](#)

[CM-21 Funding Salaries from Grants](#)

[CM-22 Statement of Support for the Guard and Reserve](#)

[CM-23 Drug Free Workplace and Workforce](#)

[CM-24 Policies and Procedures for Faculty Appeals](#)

[CM-25 Policy on AIDS \(HIV\) and Hepatitis Virus \(HBV\)](#)

[CM-26 Americans with Disabilities Act of 1990](#)

[CM-28 Educational Privileges](#)

[CM-31 The Relationship of Centers to Departments and Schools](#)

[CM-34 Required Credentials for Faculty Employment](#)

[CM-35 Significant Financial Interests](#)

[CM-36 Guidelines for the Responsible Use of Alcohol](#)

[CM-37 Fitness for Duty](#)

[CM-38 Substance Abuse Policy](#)

[CM-44 Violence in the Workplace Policy](#)

[CM-46 Fundraising Policy](#)

[CM-48 Public Information and Media Policy](#)

[CM-49 Sexual Harassment](#)

[CM-50 Family and Medical Leave Policy](#)

[CM-52 Official Business Before Elected Officials](#)

[CM-53 HIPAA Privacy Policy](#)

[CM-54 Campus Research Space Policy](#)

## **1.4c LSUHSC School of Public Health Collaborations with Other Institutions**

### **Educational Collaborations**

**LSU School of Veterinary Medicine** in Baton Rouge via our Access Grid connection  
Environmental Health Sciences (ENHS) 6238 (Principals of Environmental Health)  
ENHS 6253 (Geospatial Health & Environment)  
Biostatistics 6100 (Biostatistics I)  
ENHS 6241 Medical Toxicology  
ENHS 6243 Air Quality, Air Pollution and Dispersion Modeling  
EHNS 6239 Principles of Occupational Health  
ENHS 6240 Traveler's Health & Tropical Medicine

### **LSU School of Agriculture, Dept. of Experimental Statistics**

BIOS 6310 Applied Bayesian Methods

### **UNO College of Business Administration** MHA and MS in Health Care Management

HPSM 6258	Health Law & Ethics
HPSM 6268	Health Services Administration and Management
HPSM 6288	Health Policy and Law
HPSM 6271	Principles of Health Care Quality
HPSM 6248	Organizational Behavior
EPID 6210	Principles of Epidemiology

### **LSUHSC SPH Research/Service Collaborations**

**Pennington Biomedical Research Center (PBRC) – Baton Rouge** – joint research work in nutrition & physical activity and PBRC provides laboratory analyses for nutrients in funded cancer research projects based at the **SPH**. Research studies include DoD Prostate Cancer Consortium (PCaP); NICHD Mechanisms for Metabolic Syndrome in Pre-pubertal African-American Youth; NIH NHLBI Measurement of Sedentary Behavior in African American Adults; NIH-NIDDK Anthropometric Assessment of Abdominal Obesity and Health Risk in Children and Adolescents; Louisiana Childhood Obesity Research Consortium; Environmental Determinants of Physical Activity in Parks. LSU ICON is a collaborative program of PRRC, the LSU Health Care Services Division, and LSUHSC-NO and LSUHSC-Shreveport conducting patient outcomes evaluation, quality assurance, comparative effectiveness, etc for patients in the statewide LSU-operated public hospital system.

**LSU-Baton Rouge Dept. of Computer Science** – NSF EPScor Data Fusion of Biomedical Images, a project that includes the LSUHSC SPH and other state institutions.

**LSUHSC SPH** has funded regional offices for the delivery of cancer education, training, and prevention and control activities. With funding from the SPH, **LSUHSC-Shreveport** is a collaborator in providing breast and cervical cancer early detection services and colorectal cancer screening services at EA Conway Hospital in Monroe and cancer control activities in Alexandria and cancer control through a regional office in Shreveport.

**LSUHSC SPH** is a founder and leader of Louisiana Childhood Obesity Research Consortium (LA CORC) with the following state institutions:

**Pennington Biomedical Research Center, and non-LSU institutions Tulane University SPH, LSUHSC-Shreveport, University of Louisiana-Lafayette, University of New Orleans, LSU Ag Center, and other institutions (non-academic)**

#### **Examples of LSUHSC SPH Collaborations with other LA institutions outside LSU System**

**LSUHSC SPH** has established a 3-2 program with the undergraduate program in Public Health at **Dillard University** and our faculty are Principal Investigators or Co-Investigators of research projects within a center grant funded by the NIMHD and jointly administered by Dillard University and LSUHSC.

**LSUHSC SPH** has established and funds regional offices on the following campuses for the collection of tumor registry data and special research studies as part of the SPH's Louisiana Tumor Registry, an NCI SEER statewide population registry:

**University of Louisiana-Monroe**

**University of Louisiana-Lafayette/Acadiana Medical Foundation**

**LSUHSC SPH** has had with the last three years on-going funded research collaborations with the following institutions for example:

**Tulane University** – several research and service projects & advisory boards (including NIH-NCCR COBRE grant, CDC K award)

**Louisiana Tech** – InBRE, NIH-NCCR La Biomed Research Network

**Southern University-BR**, NIH-NCCR La Biomed Research Network

**Xavier University** – NIH-NCCR La Biomed Research Network

**University of Louisiana-Monroe** – NIH-NCCR Ka Biomed Research Network

**Pennington Biomedical Research Center** – see prior description

**Dillard University** – see prior description

**USDA Agriculture Research Service** – agricultural waste research

#### **Examples of LSUHSC SPH research collaborations with out of state institutions include:**

**University of North Carolina-Chapel Hill** – DoD Prostate Cancer Consortium grant (PCaP)

**Roswell Park Cancer Center** – DoD Prostate Cancer Consortium grant (PCaP)

**Columbia University** – Post Katrina study – “Gulf Coast Children and Family Study”; post oil-spill study - NIEHS U01 “Women and Their Children” (WATCH) study; Dept of Health Policy-Systems change and implementation analysis – MacArthur Foundation grant

**Duke University** – NCI Ovarian Cancer in African American Study Consortium

**Penn State, San Diego State** – Environmental Determinants of Physical Activity in Parks.

**University of Mississippi** – CDC-funded Cancer Control Partnership

**University of Kentucky** - NCI funded Cancer Information Service

**University of Alabama at Birmingham** – Bioinformatics tools (with Dr. X Cui)

**Joint Genome Institute, Department of Energy, Walnut Creek CA** – Bioinformatics tools (Z Wang)

**UCLA** – Los Angeles Moms and Babies (LAMBS) study

**University of Washington** MacArthur Foundation grant, Dept of Public Behavioral Health & Justice Policy-Evidence-based practice policy and implementation

**Northwestern University** – MacArthur Foundation grant, Trauma-informed care for youth

**FL State Dept of Mathematics & Statistics** – shape space analysis of retinal and CT-MRI images

**Univ FL Dept of Microbiology** – Analysis of chromatin-histone immunoprecipitation data.

## 1.6L List of Practice Experience Sites

Placement	Academic Year			
	2009-10	2010-11	2011-12	2012-13
American Cancer Society		x	x	x
Associated Catholic Charities of New Orleans	x		x	x
Bucket Brigade		x		x
CAGNO			x	
Children's Hospital New Orleans	x			
City of New Orleans Health Department		x		x
City of New Orleans Homeland Security and Emergency Preparedness		x		
City of New Orleans Mosquito Control				x
Delta Region AIDS Education Training Center		x		x
DHH Office of Public Health, Office of Environmental Epidemiology	x	x	x	x
DHH, Office of Public Health, Office of Family Planning			x	
DHH Office of Public Health, Office of Infectious Epidemiology	x	x	x	x
DHH, Office of Public Health, Office of Maternal Child Health		x	x	x
DHH Office of Public Health, Office of HIV/AIDS	x			
DHH Office of Public Health, Office of STD Prevention	x	x	x	
Food and Farm Network	x			
Gulf Restoration Network			x	
La Misión- Guatemala	x			
Louisiana AIDS Advocacy Network			x	
Livingston Parish Mosquito Abatement	x			
Louisiana Dept of Environmental Quality (DEQ)	x			
Louisiana Public Health Institute		x		x
LSUHSC US/Brazil Program	x			
LSUHSC School of Dentistry - Tobacco Control Initiative		x		x
LSUHSC SPH Epi Data Center			x	
LSUHSC SPH HIV Outpatient Clinic	x		x	x
LSUHSC SPH LA Comprehensive Cancer Control Partnership	x		x	
LSUHSC Wellness Center	x			
Market Umbrella		x		
MCLNO - Injury Prevention Office (Trauma Prevention Task Force)			x	x
New Orleans Children's Advocacy Center				x
NOAIDS Task Force			x	
Ochsner Health System	x		x	
Play 60		x		
Pennington Biomedical Research Center		x		
Reach NOLA		x		
Severn Trent	x			
Trim Teens Program		x		
Tulane University School of Public Health - Taiwan Strategies	x			
United States Department of Agriculture				x
US Department of Energy Strategic Petroleum Reserve		x	x	x
United States Environmental Protection Agency	x			
Women with a Vision	x			
Xi'an Jiaotong University, School of Medicine	x			

### 1.6L List of Practice Experience Sites - Hours Contributed by Site for 2011-12

Placement	No of hours given	No of students served
American Cancer Society	600	3
Associated Catholic Charities of New Orleans	200	1
CAGNO	200	1
DHH, Office of Public Health, Office of Environmental Epidemiology	400	1
DHH, Office of Public Health, Office of Family Planning	200	1
DHH, Office of Public Health, Office of Infectious Epidemiology	200	1
DHH Office of Public Health - Office of Infectious Epidemiology Veterinary Services	600	3
DHH, Office of Public Health, Office of Maternal Child Health	400	2
DHH Office of Public Health, Office of STD Prevention	200	1
Gulf Restoration Network	200	1
Louisiana AIDS Advocacy Network	200	1
LSUHSC School of Dentistry - Tobacco Control Initiative	200	1
LSUHSC - SPH Epi Data Center	200	1
LSUHSC - SPH HIV Outpatient Clinic	800	4
Louisiana Cancer Control Partnership	400	2
MCLNO - Injury Prevention Office (Trauma Prevention Task Force)	600	3
NO-AIDS Task Force	200	1
Ochsner Health System	600	3
US Department of Energy Strategic Petroleum Reserve	400	2

## **CRITERION 2 Appendix**

## 2.6c Competencies for Academic Degrees

PhD Biostatistics Program Competencies	BIOS 6210	BIOS 6212	BIOS 6610	BIOS 6700	BIOS 7200	BIOS 7202	BIOS 7204	BIOS 7205	BIOS 7302	BIOS 7410	BIOS 7900
Advise researchers and public health professionals on translating research questions into testable hypotheses to advance public health.			X	X							
Prepare appropriate analytic approaches for public health research questions, use corresponding statistical method to test null hypotheses, and draw conclusions based on the testing results	X	X	X	X	X				X		
Selectively apply hypothesis tests for comparing treatment strategies and exposure groups appropriate to the type of response measurement (e.g., binary, ordinal, continuous)	X	X	X	X							
Perform power analysis and sample size calculations to aid in the planning of public health studies.			X								
Communicate to colleagues and clients the assumptions, limitations, and (dis)advantages of commonly used statistical methods and describe preferred methodological alternatives when assumptions are not met.			X	X							
Use computer software for acquisition, management, analysis of data, and presentation of results.	X	X	X								
Create and present oral and written reports of the methods, results and interpretations of statistical analyses to both statisticians and non-statisticians.			X								
Apply and extend as needed current statistical methods to address current and emerging issues in medicine and public health.					X	X			X		
Identify situations requiring an innovative statistical approach and develop the necessary statistical methods to solve problems of biological, biomedical, or public health importance.					X						X
Determine appropriate study designs to evaluate interventions and risk factors.						X			X		
Integrate the latest advances in statistical methods and theory into research and practice.					X	X	X	X	X		X
Develop algorithms and programs to solve non-standard statistical problems.					X						X
Mentor and train students in effective teaching methods										X	
Develop collaborations with researchers in other disciplines.											X



<b>PhD Community Health Sciences Program Competencies</b>						
	BCHS 7201	BCHS 7202	BCHS 7203	BCHS 7207	BCHS 7700	BCHS 7401
Assess and evaluate the role of cultural, social, and behavioral determinants of health and health disparities.	X	X		X	X	
Distinguish and prioritize individual, organizational, and community concerns, assets, resources and deficits relevant to theory-driven and theory-informed CHS interventions and research.		X		X	X	
Design and conduct CHS research and interventions using advanced socio-ecological theory, multi-level and multi-method techniques, and advanced statistical procedures.	X	X	X	X	X	
Formulate policy changes needed to support and sustain evidence-based CHS interventions.					X	
Synthesize and evaluate research results for the purpose of oral and written communication, instruction, and dissemination for scientific and lay audiences.	X	X	X	X		X
Teach basic and advanced CHS methods and theory to students.		X				X
Formulate CHS research using current knowledge of causes of disease.		X	X	X		
Develop community partnerships to support CHS interventions.					X	
Prepare grant proposals for extramural peer-reviewed funding.	X		X			
Demonstrate responsible and ethical conduct in the practice of community health policies.		X	X			

<b>PhD Epidemiology Program Competencies</b>	<b>EPID 6210</b>	<b>EPID 6211</b>	<b>EPID 6226</b>	<b>EPID 7200</b>	<b>EPID 7202</b>	<b>EPID 7410</b>	<b>EPID 7700</b>	<b>EPID 7900</b>	<b>BIOS 6100</b>	<b>BIOS 6102</b>	<b>Content</b>	<b>Method</b>	<b>BIOS</b>
Produce the descriptive epidemiology of a given condition, including case definition, calculation of the primary measures of disease morbidity and mortality, and appropriate comparisons by person, place and time.	X	X				X					X		
Explain the strengths and limitations of descriptive studies.	X	X				X	X				X		
Apply course work or equivalent in human physiology and pathophysiology, with special competence in the disease addressed in the student's dissertation.								X			X	X	
Review and critically evaluate the literature.		X		X	X		X	X			X		
Synthesize available information.	X	X	X	X	X	X	X	X			X	X	
Identify meaningful gaps in knowledge.			X	X	X			X					
Formulate an original and key hypothesis or statement of the research problem.				X	X			X					
Design a study using any of the main study designs.				X	X			X					
Outline the advantages and limitations of each design for addressing specific problems, as well as the practical aspects of their uses, including trade-offs. This understanding will be reflected in selecting the most appropriate and efficient design for a designated problem.		X	X	X			X						
Calculate the requisite sample size or power.				X	X			X	X	X			X
Identify and minimize sources of bias; describe both the direction and magnitude of the bias and the effect of potential biases on the measures of association.	X	X	X	X	X		X	X			X		
Apply basic population sampling methods.				X				X		X	X		X
Use methods of measurement – design data collection forms assessing both exposures and outcomes; determine the validity of the instrument; identify the presence and magnitude of measurement error; adjust for measurement error when appropriate data are available.				X				X			X	X	
Demonstrate and monitor the conduct and progress of data collection; develop, implement and assess quality control measures.				X	X			X					
Prepare data files appropriate for analysis; carry out the steps needed to create new variables, clean the data sets, etc.			X	X				X					

<b>PhD Epidemiology Program Competencies (continued)</b>	<b>EPID 6210</b>	<b>EPID 6211</b>	<b>EPID 6226</b>	<b>EPID 7200</b>	<b>EPID 7202</b>	<b>EPID 7410</b>	<b>EPID 7700</b>	<b>EPID 7900</b>	<b>BIOS 6100</b>	<b>BIOS 6102</b>	<b>Content</b>	<b>Method</b>	<b>BIOS</b>
Use statistical computer packages to calculate and display descriptive statistics, analyze categorical data, and perform multivariable regression, survival analysis, and longitudinal analysis.				X	X			X	X	X			X
Examine data for the presence of confounding and interaction (effect modification), identify their presence, and manage them appropriately.			X	X									
Interpret the research results, make appropriate inferences based on results, and recognize the implications of the research results.			X	X			X	X		X			X
Summarize research results orally and in writing to both scientists and non-scientists (includes preparation of a manuscript suitable for publication in a scientific journal and presentation of research proposals).			X	X			X	X					
Illustrate the concepts of human subjects protections and confidentiality, and awareness of particular issues relevant to the study of specific populations.							X	X					
Apply this understanding as evidenced in the design and conduct of their research.					X			X					
Demonstrate mastery of a substantive area, including knowledge and application of that knowledge in conducting original research related to a specific topic.					X			X					

<b>MS Biostatistics Program Competencies</b>									
	BIOS 6200	BIOS 6202	BIOS 6204	BIOS 6206	BIOS 6210	BIOS 6212	BIOS 6610	BIOS 6700	BIOS 6900
Explain the role that probability and statistical distributions play in inferential statistics and decision-making.	X		X	X					
Advise researchers and public health professionals on translating research questions into testable hypotheses to advance public health.							X	X	
Prepare appropriate analytic approaches for public health research questions, use corresponding statistics method to test the null hypotheses, and draw conclusions based on the testing results.	X	X	X	X	X	X	X	X	
Selectively apply hypothesis tests for comparing treatment strategies and exposure groups appropriate to the type of response measurement (e.g., binary, ordinal, continuous).	X	X		X	X	X	X	X	
Perform power analysis and sample size calculations to aid in the planning of public health studies.	X						X		
Communicate to colleagues and clients the assumptions, limitations, and (dis)advantages of commonly used statistical methods and describe preferred methodological alternatives when assumptions are not met.							X	X	
Use computer software for acquisition, management and analysis of data and presentation of results.	X	X			X	X	X		
Create and present oral and written reports of the methods, results and interpretations of statistical analyses to both statisticians and non-statisticians.							X		
Identify and implement innovative statistical approaches for solving problems of biological, biomedical, or public health importance.									X

## **CRITERION 3 Appendix**

### 3.2b Scholarly Service by Faculty

Scholarly Service	Scientific Journals	2009-10	2010-11	2011-12
Brennan, Christine	Journal of Nurses in AIDS Care - Reviewer		X	X
Brisolara, Kari	Bioresource Technology - Reviewer	X	X	X
	Industrial and Engineering Research - Reviewer	X	X	X
	Chemosphere - Reviewer	X	X	X
	Water Practice - Reviewer, Editor, special issue	X	X	X
	Atmospheric Environment - Reviewer	X	X	X
	Environmental Science and Technology - Reviewer	X	X	X
Chen, Liwei	American Journal of Epidemiology - Reviewer	X	X	X
	Diabetes Care - Reviewer	X	X	X
	British Medical Journal - Reviewer	X	X	X
	Archives of Internal Medicine - Reviewer	X	X	X
	CMAJ - Reviewer	X	X	X
	Annals of Epidemiology - Reviewer	X	X	X
	European Journal of Clinical Nutrition - Reviewer	X	X	X
	PLoS ONE - Reviewer	X	X	X
	Acta Diabetologica - Reviewer	X	X	X
	Medicine & Science in Sports & Exercise – Reviewer	X	X	X
	Sport Medicine - Reviewer	X	X	X
	Journal of Health, Population and Nutrition – Reviewer	X	X	X
	Nutrition and Cancer - Reviewer	X	X	X
	Annals of Epidemiology - Reviewer	X	X	X
Chen, Vivien	Cancer – Reviewer	X	X	X
	Cancer Causes and Control - Reviewer	X	X	X
	Cancer Epidemiology, Biomarkers & Prevention - Reviewer	X	X	X
	Journal of the National Cancer Institution - Reviewer	X	X	X
	American Journal of Public Health - Reviewer	X	X	X
	Journal of the National Medical Association - Reviewer	X	X	X
	Journal of Registry Management - Reviewer	X	X	X
	Arthropod-borne and Zoonotic Infectious Diseases - Reviewer			X
Diaz, James	Annals of Epidemiology - Reviewer		X	X
	The Ochsner Journal - Reviewer		X	X
	Clinical Toxicology - Reviewer	X	X	X
	Tropical Health and Medicine - Reviewer	X	X	X
	Journal of Medical Toxicology - Reviewer	X	X	X
	Journal of Travel Medicine - Reviewer	X	X	X
	Pain Practice - Editorial Board	X	X	X
	Critical Care Medicine - Reviewer	X	X	X
	European Journal of Neurology - Reviewer	X	X	X
	Mycological Research - Reviewer	X	X	X
	American Journal of Tropical Medicine and Hygiene - Reviewer	X	X	X
	Archives of Internal Medicine - Reviewer	X	X	X
	Regional Anesthesia and Pain Management - Associate Editor	X	X	X
	Anesthesia and Analgesia - Reviewer	X	X	X
	Pediatrics - Reviewer	X	X	X
	Anesthesiology - Reviewer	X	X	X
	Test - Reviewer			X
Fang, Zhide	Journal of Statistical Planning and Inference – reviewer	X		
	Communications in Statistics - Reviewer			X
Ferguson, Tekeda	Atherosclerosis - Reviewer			X
	AIDS Behavior - Reviewer			X
	BioMed Central - Reviewer			X

Scholarly Service	Scientific Journals	2009-10	2010-11	2011-12
Fontham, Elizabeth	Journal of the Louisiana State Medical Society - Editorial Advisory Board		X	X
	Journal on the National Cancer Institute - Reviewer	X	X	X
	Journal of the American Medical Association - Reviewer	X	X	X
	American Journal of Epidemiology - Reviewer	X	X	X
	Annals of Epidemiology - Reviewer	X	X	X
	Epidemiology - Reviewer	X	X	X
	Cancer Causes and Control - Reviewer	X	X	X
	Nutrition and Cancer - Reviewer	X	X	X
	Journal of the Southern Medical Association- Reviewer	X	X	X
	Cancer - Reviewer	X	X	X
	Cancer Research - Reviewer	X	X	X
	International Journal of Epidemiology - Reviewer	X	X	X
	International Journal of Cancer - Reviewer	X	X	X
	Scandinavian Journal of Work, Environment & Health - Reviewer	X	X	X
	Gastroenterology - Reviewer	X	X	X
	Gut - Reviewer	X	X	X
	British Medical Journal - Reviewer	X	X	X
	Nature Reviews - Cancer - Reviewer	X	X	X
	Prostate Cancer - Reviewer	X	X	X
Fos, Peter	Journal of Health and Human Service Administration - Ad-hoc Editorial Board and Reviewer	X	X	X
	Journal of General Dentistry - Reviewer	X	X	X
	Interfaces - Reviewer	X	X	X
	Hospital and Health Administration Research - Reviewer	X	X	X
	Medical Decision Making - Reviewer	X	X	X
	Inquiry - Reviewer	X	X	X
	Journal of Health Care Management - Reviewer	X	X	X
	The American Journal of Managed Care - Reviewer	X	X	X
	Quality of Life Research - Reviewer	X	X	X
	Journal of Public Health Management and Practice - Reviewer	X	X	X
	Journal of Healthcare Administration and Education - Reviewer	X	X	X
	Journal of Asthma & Allergy Educators - Reviewer	X	X	X
Gee, Rebekah	American Journal of Obstetrics and Gynecology - Reviewer	X	X	X
	Journal of American Pharmacists Association - Reviewer	X	X	X
	Swiss National Science Foundation - Reviewer	X	X	X
	Obstetrics and Gynecology - Reviewer	X	X	X
	Contraception - Reviewer	X	X	X
	Annals of Epidemiology - Reviewer	X	X	X
Harrington, Dan	Association of Schools of Public Health CEPH Exam Study Guide Item Writer Environmental Health Sciences Section		X	X
	APHA, Occupational Health & Safety Section - Abstract Reviewer			X
	International Society of Exposure Science - Abstract Reviewer			X

Scholarly Service	Scientific Journals	2009-10	2010-11	2011-12
Harris, Ron	Aging & Society - Associate Editor	X	X	X
	Evaluation & the Health Professions Assoc Editor	X	X	X
	The International Journal of Environmental, Cultural, Economic and Social Sustainability - Associate Editor	X	X	X
	Health Affairs – Reviewer	X	X	X
	Lancet – Reviewer	X	X	X
	Policy Studies Journal - Reviewer	X	X	X
	Social Science & Medicine - Reviewer	X	X	X
Hu, Chih-yang	Journal of Hazardous Materials - Reviewer	X	X	X
	The Korean Journal of Chemical Engineering - Reviewer	X	X	X
LaMotte, Lynn	Technometrics - Reviewer	X	X	X
	Journal of the American Statistical Association- Reviewer	X	X	X
	Management Sciences - Reviewer			X
	Communications in Statistics - Reviewer	X	X	X
	Sankhya - Reviewer	X	X	X
	American Statistician - Reviewer	X	X	X
	Journal of Statistical Planning and Inference - Reviewer	X	X	X
	Journal of Mathematical Statistical and Probability - Reviewer	X	X	X
	Journal of Multivariate Analysis - Reviewer	X	X	X
	Metrika- Reviewer	X	X	X
Lee, Keunbaik	Journal of the American Statistical Association - Reviewer	X	X	X
	Biometrics - Reviewer	X	X	X
	Statistics in Medicine - Reviewer	X	X	X
	Journal of Statistical Planning and Inference - Reviewer	X	X	X
	Computational Statistics & Data Analysis - Reviewer	X	X	X
	Biostatistics - Reviewer	X	X	X
	Communications in Statistics - Reviewer	X	X	X
	Communications, Statistics & Data Analysis - Reviewer	X	X	X
	Journal of Statistical Theory and Practice - Reviewer	X	X	X
	Statistics in Biopharmaceutical Research - Reviewer	X	X	X
Lirette, David	Medical Science Monitor - Reviewer	X	X	X
	Critical Care Medicine - Reviewer	X	X	X
Mercante, Donald	American Statistician - Reviewer	X	X	X
	Computer Methods and Programs in Biomedicine - Reviewer	X	X	X
	Prenatal Diagnosis - Reviewer	X	X	X
Moody-Thomas, Sarah	Journal of Health Promotion Practice - guest editor - Reviewer	X	X	X
	Journal of the National Medical Association - Reviewer	X		
	Journal of Tobacco Control - Reviewer	X	X	
	Quality of Life Research - Reviewer	X		
	Women's Health: Research on Gender, Behavior & Policy - Reviewer	X		
Nuss, Henry	Journal of the American Dietetic Association - Reviewer	X	X	X
Oral, Evrim	Applied Mathematical Modeling - Reviewer			X
	Scientific Research and Essays - Reviewer			X
	Journal of Statistical Computation and Simulation - Reviewer		X	X
	Statistics - Reviewer	X		



Scholarly Service	Scientific Journals	2009-10	2010-11	2011-12
Peters, Ed	Journal of Environmental and Public Health - Reviewer		X	X
	Annals of Epidemiology - Reviewer	X	X	X
	International Journal of Cancer - Reviewer	X	X	X
	Cancer Causes and Control - Reviewer	X	X	X
	Clinical Cancer Research - Reviewer	X	X	X
	Cancer Epidemiology, Biomarkers & Prevention - Reviewer	X	X	X
Rung, Ariane	AIDS - Reviewer	X	X	X
	American Journal of Preventive Medicine - Reviewer	X	X	X
	Family Planning Perspectives - Reviewer	X	X	X
	Health Education and Behavior - Reviewer	X	X	X
	Journal of the American Medical Women's Association - Reviewer	X	X	X
	Journal of Consulting & Clinical Psychology - Reviewer	X	X	X
	Journal of Physical Activity and Health - Reviewer	X	X	X
	Medicine & Science in Sports and Exercise - Reviewer	X	X	X
Phillippi, Stephen	Preventive Medicine - Reviewer	X	X	X
	Journal of Juvenile Justice-Reviewer	X	X	X
	Journal of National Medical Association - Reviewer	X	X	X
	Journal of Tobacco Control - Reviewer	X	X	X
	Quality of Life - Reviewer			X
Robinson, William	Women's Health: Research on Gender, Behavior & Policy - Reviewer	X	X	X
	AIDS and Behavior - Reviewer	X	X	X
	AIDS Care - Reviewer	X	X	X
	American Journal of Public Health - Reviewer		X	X
	Journal of Urban Health - Reviewer		X	X
	Organizational Research Methods-Reviewer		X	X
Scribner, Richard	Social Science Methods-Reviewer		X	X
	Prevention Science - Reviewer	X	X	X
	American Journal of Public Health - Reviewer	X	X	X
	Journal of Studies on Alcohol - Reviewer	X	X	X
	Alcoholism: Clinical and Experimental Research - Reviewer	X	X	X
	Journal of Alcohol Policy - Reviewer	X	X	X
	Journal of the American Medical Association - Reviewer	X	X	X
	Addiction - Reviewer	X	X	X
Simonsen, Neal	Alcohol Health and Research World - Reviewer	X	X	X
	Cancer - Reviewer	X	X	X
	Public Health and Nutrition - Reviewer	X	X	X
	Journal of Nutrition - Reviewer	X	X	X

Scholarly Service	Scientific Journals	2009-10	2010-11	2011-12
Sothorn, Melinda	International Journal of Pediatric Obesity - Editorial Board	X	X	X
	Childhood Obesity - Editorial Board		X	X
	The Journal of Pediatrics - Reviewer	X	X	X
	Pediatrics - Reviewer	X	X	X
	Journal of the American Medical Association - Reviewer	X	X	X
	The International Journal of Obesity - Reviewer	X	X	X
	Obesity - Reviewer	X	X	X
	Diabetes Care - Reviewer	X	X	X
	Diabetes - Reviewer	X	X	X
	Medicine and Science in Sports and Exercise - Reviewer	X	X	X
	Clinical Pediatrics - Reviewer	X	X	X
	European Journal of Pediatric - Reviewer	X	X	X
	PLoS Medicine - Reviewer	X	X	X
	General Hospital Psychiatry - Reviewer	X	X	X
	Journal of Adolescent Medicine - Reviewer	X	X	X
Trapido, Edward	American Journal of Public Health - Reviewer	X	X	X
	Pediatric Exercise Science - Reviewer	X	X	X
	Annals of Epidemiology - Associate Editor	X	X	X
	Journal of Environmental and Public Health	X	X	X
	Journal of the National Cancer Institute - reviewer	X	X	X
	American Journal of Epidemiology - Reviewer	X	X	X
	Cancer - Reviewer	X	X	X
	Cancer Letters - Reviewer	X	X	X
	Journal of the American Medical Association - Reviewer	X	X	X
	International Journal of Epidemiology - Reviewer	X	X	X
	International Journal of Cancer - Reviewer	X	X	X
	Epidemiology - Reviewer	X	X	X
	Cancer Causes and Control - Reviewer	X	X	X
	Public Health Reports - Reviewer	X	X	X
	Family Health International - Reviewer	X	X	X
Thompson, Hilary	American Journal of Health Promotion - Reviewer, Guest Editor	X	X	X
	Cancer Practice - Reviewer	X	X	X
	Preventive Medicine - Reviewer	X	X	X
	Cancer Epidemiology, Biomarkers, and Prevention - Reviewer	X	X	X
	Journal of Health Communication - Reviewer	X	X	X
	Nutritional Neuroscience-Statistics Editor	X	X	X
	Current Eye Research-Statistical Consultant	X	X	X
Tseng, Tung-Sung	Applied Optics - Reviewer	X	X	X
	International Journal of Neural Systems - Reviewer	X	X	X
	Journal of Medical Imaging and Health Informatics - Reviewer	X	X	X
	Optics - Reviewer	X	X	X
	Eye - Reviewer	X	X	X
	Review Board, American Journal of Health Behavior - Reviewer	X	X	X
	Review Board, International Electronic Journal of Health Education - Reviewer	X	X	X
	Associate Editor, The International Journal of Science in Society - Reviewer	X	X	X
	Journal of Behavioral Medicine - Reviewer	X	X	X
	Preventing Chronic Disease - Reviewer	X	X	X
Tseng, Tung-Sung	American Journal of Public Health – Reviewer	X	X	X
	Patient Preference and Adherence - Reviewer	X	X	X
	Patient Related Outcome Measures - Reviewer	X	X	X
	Health Education & Behavior - Reviewer	X	X	X
	Health Promotion Practice - Reviewer	X	X	X
	Youth & Society - Reviewer	X	X	X
	The International Journal of Science in Society	X	X	X

Scholarly Service	Scientific Journals	2009-10	2010-11	2011-12
Tortu, Stephanie	AIDS & Behavior - Reviewer	X	X	X
	AIDS Education & Prevention- Reviewer	X	X	X
	American Journal of Public Health - Reviewer	X	X	X
	Health Psychology - Reviewer	X	X	X
	Journal of Acquired Immune Deficiency Syndrome - Reviewer		X	X
	Medical Anthropology - Reviewer	X		
	Milbank Quarterly - Reviewer	X		
	Women & Health - Reviewer	X	X	X
	Women's Health: Research on Gender, Behavior & Policy - Reviewer	X	X	X
	Behavior & Policy - Reviewer	X	X	X
	Representative Research in Social Psychology - Reviewer	X	X	X
Velasco-Gonzalez, Cruz	Nutritional Neuroscience - Reviewer			X
	Clinical Cancer Research - Reviewer	X	X	X
	Dermatologic Surgery - Reviewer	X	X	X
	Fertility and Sterility - Reviewer	X	X	X
Volafova, Julia	Measurement Science Review - Associate Editor	X	X	X
	Acta Mathematica Universitatis Comenianae - Associate Editor	X	X	X
	Tatra Mountains Mathematical Publications - Reviewer	X	X	X
	Metrika reviewer	X	X	X
	Linear Algebra and Its Applications - Reviewer	X	X	X
	Mathematic Slovaca - Reviewer	X	X	X
	Statistical Papers - reviewer	X	X	X
	Journal of Multivariate Analysis - Reviewer	X	X	X
	Statistics - Reviewer	X	X	X
	Statistics Sinica - Reviewer	X	X	X
	Health Promotion Practice - Reviewer	X	X	X
Williams, Donna	Journal of Health Care of the Poor and Underserved - Reviewer		X	X
	Public Health Reports - Reviewer		X	X
	Preventing Chronic Disease - Reviewer			X
Wu, Xiaochang	American Journal of Public Health - Reviewer		X	
	European Journal of Gastroenterology & Herpetology - Reviewer	X		
	Frontiers in Statistical Genetics and Methodology - Reviewer	X	X	X
Yu, Qingzhao	Optics Letters - Reviewer	X	X	X
	Geospatial Health - Reviewer	X	X	X
	Journal of Urban Health - Reviewer	X	X	X
	Alcohol and Alcoholism - Reviewer	X	X	X
	Journal of Environmental and Public Health - Reviewer	X	X	X
	Journal of Applied Statistics - Reviewer	X	X	X
	Frontiers in Statistical Genetics and Methodology - Reviewer	X	X	X
		X	X	X
<b>Total Involvement with Scholarly Journals</b>		<b>239</b>	<b>246</b>	<b>258</b>

Scholarly Service	Study Section and Other Review Activities	2009-10	2010-11	2011-12
Chen, Liwei	3rd North American Congress of Epidemiology, 2011 - Abstract Reviewer		X	
	USD Nutrition Evidence Library for 2010 Dietary Guidelines - Member	X		
	Louisiana State Pediatric Obesity Research Consortium	X	X	X
	Louisiana State BMI Surveillance Group - Member	X	X	X
Diaz, James	National Academies Transportation Research Board Advisory Panel for Grant Reviews - Chair	X	X	X
	CDC All-Hazards Public Health Emergency Response Guide Consultancy Panel - Member	X	X	X
Fontham, Elizabeth	Peer Review Study Section, International Tobacco Grants Program	X	X	X
	Peer Review Study Section, Special Emphasis Grants	X	X	X
	Peer Review Study Section , U54s			
	American Gastroenterological Association, annual meeting - Scientific Reviewer		X	
	Pancreatic Cancer Action Network AACR Grants Scientific Review Committee	X	X	
	NCI Occupational & Environmental Epidemiology Branch Formaldehyde Working Group	X	X	X
Hu, Chih-yang	ASPH Graduate Training Programs - Review Committee		X	
Mercante, Donald	Dept of Defense Prostate Cancer Research Program, Health Disparity Award - Scientific Reviewer	X		
	Dept of Defense Prostate Cancer Research Program, Impact Award - Scientific Reviewer		X	
	Dept of Defense Prostate Cancer Research Program, Synergistic Idea Development Award - Scientific Reviewer	X		
	Susan G. Komen for the Cure Epidemiology Research Awards - ERA Review Panel	X		
	Susan G. Komen for the Cure Novel Therapeutics and Resistance - Peer Review Panel		X	
	DoD Regenerative Medicine Clinical - Peer Review Panel			X
Peters, Ed	NIH, NCI, Small grants in Cancer Epidemiology - Study Section Member	X	X	X
Rung, Ariane	Active Living Research and RWJF New Connections - Research Review Committee	X		
	Active Living Research and Healthy Eating Research Programs, RWJF - Research Review Committee	X		
Scribner, Richard	National Research Council of New Zealand - Research Review Committee		X	
	NIAAA Building Sustainable Community-Linked Infrastructure to Enable Health Science Research - Research Review Committee	X		
	NIAAA Ongoing Special Emphasis Committee ZAA1 Research Review Committee	X	X	X
	RWJF Substance Abuse Policy Research - Research Review Committee	X	X	X
	NIH Community Influences on Health Behavior - Chair	X	X	X
Sothorn, Melinda	NIH Special Emphasis Panel ZRG1 RPHB- (90) - Member			X
	NIDDK Clinical and Integrative Diabetes and Obesity Study Section - Member		X	
	NIH Challenge Grants	X		
Tortu, Stephanie	NIH Behavioral and Social Science Approaches to Preventing HIV/AIDS Study Section - Member		X	
	NIH AIDS Clinical Studies and Epidemiology Study Section - Member	X	X	

<b>Scholarly Service</b>	<b>Study Section and Other Review Activities</b>	<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>
Trapido, Edward Tseng, Tung-Sung	Programmed of Action for Cancer Therapy, International Atomic Energy Agency, Vienna, Austria - Director of Evaluation	X	X	X
	US Japan Cancer Consortium on Tobacco and Alcohol Biology, Epidemiology, Prevention and Control, and Policy - Co-Director	X	X	X
	NIH RC4 - Reviewer		X	X
Williams, Donna	NIH Community Networks Programs, Pilot Projects for Reduce Cancer Health Disparities - Reviewer	X		
	CDC Health Promotion and Disease Prevention Research Centers: SIPS (Ovarian Cancer) - Reviewer		X	
	NCI Comprehensive Partnerships to Reduce Cancer Health Disparities (U54) - Reviewer		X	
Wu, Xiaochang	NAACCR CINA Delux Application Reviewer	X	X	
	NAACCR 2011 Annual Conference - Abstracts Review		X	
<b>Total Other Review-related Activities</b>		<b>25</b>	<b>28</b>	<b>16</b>

## **CRITERION 4 Appendix**

## **Appendix 4.4b Statement of admissions policies and procedures**

### *Master of Public Health (MPH) Degree*

---

Minimum requirements for admission to the LSUHSC School of Public Health are:

1. A baccalaureate degree from a college or university approved by a regional accrediting agency;
2. A grade point average of 3.0 for undergraduate and graduate work based on a 4-point scale;
3. An Official Graduate Record Exam (GRE) Report from Educational Testing Services.
4. Satisfactory standing at the most recent educational institution attended.
5. All international students must present a minimum score of 550 on the paper-based, 213 on the computer-based or 79 on internet-based Test of English as a Foreign Language (TOEFL). Official reports from the Educational Testing Service are required.

The World Education Services (WES) evaluation report is also required for all non-US university transcripts. The Educational Credential Evaluators (ECE) report is also acceptable. The WES or ECE converts educational credentials into their US equivalents. They describe each transcript, certificate, diploma or degree that you have earned and state its academic equivalency in the United States.

Please note that individual programs may require higher GPAs and examination scores. Check individual program web pages for this additional information, when applicable.

6. Upon admission, foreign nationals must provide a copy of their passport. Those individuals who do not have permanent residency status must also provide a bank letter (on bank letterhead, dated within the year and signed by a bank official) stating the adequate funding or a letter of sponsorship from a recognized sponsoring agency (signed and dated on agency letterhead) must be received. Proof of funding is required in order to obtain a visa. Please note that the process of obtaining a visa may take 90 or more days. Therefore, early application is required.

NOTE: Public Health students who apply for admission to the LSUHSC School of Medicine, or any other LSUHSC professional school or training program cannot begin another degree program until they have completed the public health degree toward which they are working.

#### **MPH Application Deadlines:**

##### **Fall Semester**

International Students: March 31st

Domestic Students: May 31st

##### **Spring Semester**

International Students: October 1st

Domestic Students: October 31st

## **Summer Semester**

International Students: February 1st

Domestic Students: March 31st

## ***Application Instructions***

### **Checklist of Application Materials**

- Application Form\*
- Application Fee
- **Official Report** of Graduate Record Examination Scores
- Transcripts from All Colleges and Universities Previously Attended
- Personal statement
- Resume or CV
- Recommendation Form Three (3) recommendations required for MPH applicants; they may be letters or forms. The form does not require applicant signature and may be sent to the school electronically.
- International Applicants must order an official copy of the Test of English as a Foreign Language (TOEFL). Use the DI Code of 1316 Dept. 50 for TOEFL reporting. Official reports from the Educational Testing Service are required. Upon admission, foreign nationals must provide a copy of their passport and a signed letter (on bank letterhead) of adequate funding or a letter of sponsorship from a recognized sponsoring agency (on letterhead) in order to obtain a visa. Please note that the process of obtaining a visa may take 90 or more days.

Please download the Application and Recommendation forms you will find on this page. You may begin the application process immediately by completing the Word-document application on line and emailing it to [SPH@lsuhsc.edu](mailto:SPH@lsuhsc.edu). Please follow this submission with a signed original of your application, goal statement, and application fee mailed to the address listed below.

NOTE: A fee of \$30 must be submitted for each graduate program for which you have applied. Checks and money orders must be made payable to LSU Health Sciences Center.

You should request that the Educational Testing Service send this office an **official report** of your Graduate Record Exam (GRE) scores. The codes are: 1316 for LSUHSC institution code and 0616/GRE for Public Health School department code. It takes six weeks — and sometimes longer — for the official GRE reports to reach us. You may submit a photocopy of your "Student Copy" of the scores; however, official reports are needed for admission.

Request one copy of your official transcript from each college or university you have attended. Transcripts from all universities attended are required. We require that transcripts be sent from the Registrar's Office of your University directly to this office. Transcripts issued to students are not considered official.

Personal statement - Explains your motivation and interest in graduate study in Public Health and for the specific degree and program chosen and evaluates your qualifications, including your academic record as well as work and other relevant experiences. The statement should be brief – not more than one page – but written in your own words. If using a phrase or longer text from other sources (such as the internet or



books) you must credit the original source. Failure to do so constitutes plagiarism, which is immediate cause for rejection of an application.

International applicants must order an official report from World Education Services (WES) or the Educational Credential Evaluators (ECE) report of all courses listed on transcripts, providing equivalency on a four point grading scale is also required. Both the WES and the ECE reports convert educational credentials from any country in the world into their U.S. equivalents. Either report describes each course, certificate, diploma or degree that you have earned and states its academic equivalency in the United States.

**Please note that individual programs may require higher GPAs and examination scores. Check individual program web pages for this additional information, when applicable.**

Each of the above items should be sent to:

**LSU Health Sciences Center  
School of Public Health  
Office of Admissions  
2020 Gravier Street, 3rd Floor  
New Orleans, LA 70112**

After submitting your application, check with the Office of Admissions and Student Affairs 504/568-5700 to track whether all materials have been received. Please do not assume that letters of recommendation or transcripts have arrived.

#### 4.5b Recruitment Efforts Used to Attract a Diverse Student Body

***Description of recruitment efforts used to attract a diverse student body, along with information about how these efforts are evaluated and refined over time.*** The Director of

The school engages in all activities of the LSUHSC Office of Diversity. That office arranges caravan visits to Louisiana HBCUs in the fall and/or spring of each year.

OASA and one to three minority students have participated in LSUHSC NO Recruitment Caravan annual visits, providing exhibits, formal presentations and individual attention to students at South Louisiana HBCU's:

- Dillard University in New Orleans
- Southern University in Baton Rouge
- Southern University in New Orleans
- Xavier University in New Orleans

Additionally, Career Fairs of HBCUs and highly diverse universities are attended annually by the Admissions Director, other faculty and students at:

- Southern University in Baton Rouge
- Southern University in New Orleans
- University of New Orleans (30% minority graduates)
- Xavier University in New Orleans

Examples of special activities include:

- 2009 Daylong Recruitment Table in Xavier University Science Bldg.  
Staffed by Admissions Director and two LSUHSC SPH students/alumni of Xavier
- 2009 Presentation by Admissions Faculty to members of the Minority Science & Pre-Professional Society (MSPPS), LSU BR Chapter
- 2009 African Studies Association 52<sup>nd</sup> Annual Meeting  
Staffed by Admissions faculty and students  
Exhibit and spearheaded \$2,000 funding from Schools of Public Health, Medicine, Graduate Studies and Allied Health for Reception
- 2010 & 2011 full page advertisements in Keepsake Magazine for minority science undergraduates.
- 2010 exhibit at the National Institute of Science Beta Kappa Chi 67<sup>th</sup> Annual Meeting hosted by Southern University in New Orleans and Dillard University.
- 2011 speaking engagements by the Admissions Director, other faculty and alumni at:
  - Southern University in Baton Rouge
  - Xavier University Freshman Seminar Lecture
  - University of New Orleans
    - Tri Beta & AED Lecture
    - Psi Chi Honor Society Presentation
    - Alpha Epsilon Delta Health Fair
- 2012-13 speaking engagements by the Admissions Director, other faculty, students and alumni at:
  - Dillard University, New Orleans
  - Southern University, New Orleans
  - Xavier University, New Orleans

- Southern University in Baton Rouge postponed its event to unspecified date in spring 2013
- University of New Orleans
  - Alpha Epsilon Delta
- 2012-13 recruitment fairs at: Southern University, New Orleans; Xavier University, New Orleans; and Idealist Organization.
- 2012 LSUHSC hosted minority high school students' ½ day event including lecture by faculty and students in each school, followed by luncheon, and one-on-one interaction with faculty and students at each school's exhibit.

Dr. Sarah Moody-Thomas, who represents the School of Public Health on the LSUHSC Multicultural Advisory Committee and chairs our school's Multicultural/Diversity Committee, annually mails recruitment letters & brochures (See Resource File) to specific departments of the following HBCUs:

<b>HBCUs Receiving Recruitment Materials</b>	
Alabama A & M University	Miles College
Alabama State University	Mississippi Valley State University
Albany State University	Morehouse College
Alcorn State University	Oakwood College
Bishop State Community College	Rust College
Clark Atlanta University	Savannah State University
Coahoma Community College	Southern University and A & M College
Dillard University	Spelman College
Fort Valley State University	Tuskegee University
Gadsden State Community College	Xavier University of Louisiana
Jackson State University	

The LSUHSC SPH plans to continue striving for increased diversity by:

- Maintaining its involvement in career fairs, caravan visits and regular mailings to HBCUs;
- Seeking out venues to engage a diverse group of educators and students at local and state conferences; and
- Enhancing its engagement with career counselors and faculty at HBCU's
- Establish joint and 3/2 degree programs

The LSUHSC SPH worked with the LSUHSC School of Medicine (SoM) in 2010 to re-establish the MD/MPH program that allows medical students to acquire an MPH. Students are admitted to both schools separately and take MPH courses in summers prior to 1<sup>st</sup> and 2<sup>nd</sup> years of SoM

and for a full year of study between SoM basic science and clinical studies. Both schools require participants to follow the full curriculum of other students in the same programs. See Resource File for details.

The LSUHSC SPH established a 3/2 program with Dillard University of New Orleans, which offers a baccalaureate degree in public health. See Resource File for details.